Parent and Family Handbook
2018-2019

Beloit College
Associate Dean of Students
700 College Street
Beloit, WI 53511
(608) 363-2661

Revised August 2018
To the parents and supporters of Beloit College students:

At Beloit College we seek to engage students’ intelligence, imagination, and curiosity; and we aim to empower students to lead fulfilling lives marked by high achievement, personal responsibility, and public contribution in a diverse society. Faculty and staff work tirelessly to create academic programs and student services which aim squarely toward achieving this mission. Yet, while we expect our impact on your student’s development to be both broad and deep, we know that students are most likely to realize their potential with your support and encouragement.

We created this handbook, chock full of information parents have commonly sought over the years, to help you understand Beloit College better. However, my best advice is this: urge your student develop a connection to someone at the college who will support and challenge them, and help them solve problems. This might be an advisor, a professor, a staff member or maybe the resident assistant on their floor. Of all the things a Beloit College education has to offer, the most important may be -- it is personal. Navigating college, with all its opportunities and challenges, is best navigated in partnership and at Beloit College those partnerships should be easy for your student to forge.

Should you have questions about what you read in this handbook, or if you are ever concerned about your student’s health or safety, please call my office at (608)363-2660 or reach out to my team evenings, weekends, or in an emergency at (608)363-2355.

Sincerely,

Christina P. Klawitter, Ph.D.
Dean of Students
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2018-2019 Beloit College
Senior Officers

President of the College
Scott Bierman
(608) 363-2201, biermans@beloit.edu

Provost Office
Co-management team of:
   Donna Oliver, Chair of the Academic Strategic Planning Committee
   Sylvia Lopez, Chair of the Faculty Status and Performance Committee
Associate Deans
   Lisa Anderson-Levy and Yaffa Grossman
(608) 363-2667, vpaa@beloit.edu

Dean of Students
Christina Klawitter
(608) 363-2660, klawitterc@beloit.edu

Interim Vice President for Enrollment Services
Terry Cowdrey
(608) 363-2380

Vice President for Development and Alumni Relations
Amy Wilson
(608) 363-2651, wilsonae@beloit.edu

Vice President for Human Resources and Operations
Lori Rhead
(608) 636-2631, rheadl@beloit.edu

Vice President for Finance Planning/Treasurer
Stacie Scott
(608) 363-2250, scottst@beloit.edu
Important Beloit College Resources

Academic Advisors (FYI leaders, Transfer and Exchange Leaders, Major and Minor advisors)
Work with students to help them develop a plan for their program of study, understand the importance of a liberal arts education, and engage fully in a Beloit College experience.

Accounting/Student Billing – Pearsons 2nd floor – south side
Jenny Eggen - (608) 363-2239, studentbilling@beloit.edu
Responsible for monitoring the charges and payments of student accounts.

Associate Dean of Students, Director of Advising and Co-Director of Initiatives Program - Pearsons 2nd floor – north side
Teresa R. Leopold - (608) 363-2661, leopoldt@beloit.edu
Assists students with achieving academic and personal success. Coordinates academic alert program, academic probation program and helps students with adjustment to college. Meets with students about academic honesty. Talks with students who are thinking about transferring or taking time away from Beloit. Co-directs the Initiatives Program, our program to support our first and second year students. Talks with students about sexual assault, is a confidential reporter for sexual assaults.

Athletics & Recreation– Sports Center
Tim Schmiechen, Director - (608) 363-2126, gobucs@beloit.edu
Dave DeGeorge, Dawn Redd, Kim Zarling – Assistant Directors
Coordinates the Intercollegiate, Intramural and Recreational Programs.

Counseling Center - Porter Hall 1st floor (Health and Wellness Center)
Please check to Health and Wellness Center website for the list of current counseling staff. www.beloit.edu/wellness/staff
The Counseling Center offers free, short term counseling for Beloit College students. Our counselors are skilled in helping students cope with the general difficulties and transitions of college life. Appointments can be made by calling the Health and Wellness Center at (608) 363-2331.

Dean of Students - Pearsons 2nd floor – north side
Christina P. Klawitter - (608) 363-2660, klawitterc@beloit.edu
Oversees all areas of student life. Coordinates student success and retention efforts. Helps students with getting the most from their Beloit College experience.

Financial Aid Office – Pearsons 2nd floor – north side
Deb Dew, Director, Vicki Gack, Associate Director; Betsy Henkel, Assistant Director; Kayla Branch, Financial Aid Counselor. (608) 363-2663, faoffice@beloit.edu
Consultation regarding financial aid, loans, and on-campus work/study jobs.
Food Service – Bon Appetit – Chapin Hall
Ken Hnilo, General Manager – (608) 363-2927, hnilok@beloit.edu
Scott Zoellick, Commons Manager - (608) 363-2575, zoellicks@beloit.edu
Phyllis Jensen, Mgr. DKs and Java Joint – (608) 363-2539, jensenp@beloit.edu - Pearsons 1st floor
Executive Chef – TBD (608) 363-2738
The Food Service team using a sustainable future approach that is delicious, well balanced and prepared from scratch. We provide students with dining experiences that are comfortable, inviting, fresh, and fun. If you have dietary restrictions, please contact Michael Downey.

Health and Wellness Center – Porter Hall 1st floor (www.beloit.edu/wellness)
Tara Girard, R.N., Director - (608) 363-2331, girardtm@beloit.edu
Namoonga Mantina, Campus Health and Wellness Coordinator - (608) 363-2336, mantinan@beloit.edu
The Health and Wellness Center provides treatment of minor health problems, wellness information, and contact with local health care providers. They are a resource for students with many different wellness and illness needs. They have the ability to prescribe medications, birth control, order labs, x-rays, exams, and much more. Please call or visit their website with any questions. Namoonga is in charge of wellness programming on campus. Have an idea for a great event that benefits student well-being? Give her a call or email!

Inclusive Living and Learning Center – Pearsons 3rd floor – north side
Cecil Youngblood, Director and Associate Dean of Students - (608) 363-2125, youngblc@beloit.edu
Sarah Coyer, System Director Inclusive Life and Learning - (608) 363-2185.
The Office of Inclusive Living and Learning exists to help, educate, teach, work and collaborate with students, faculty, and staff to create an understanding, inclusive environment within the entire Beloit community. We do this through some programming but more so through the ongoing commitment of the Spiritual Life program and Sustained Dialogue, both of which are a part of the Office of Inclusive Living and Learning. Our joined mission is to create a campus learning environment that is safe, understanding, nurturing, committed to inclusive excellence.

International Education - 717 Chapin St.
(608) 363-2269, oie@beloit.edu
Elizabeth Brewer, Director; Josh Moore, Associate Director; Shannon Jolly, International Student Advisor; Kathy Landon, Program Coordinator; Christina Eddington, ESL Instructor, Nisha Bhatta, Intern.
The Office of International Education (OIE) administers Beloit programs and student exchanges and can assist the student in finding appropriate programs in many other countries. The office also provides assistance to its international degree and exchange students through pre-orientation, advising, programming, and English as a Second Language (ESL) instruction.

Learning Enrichment and Disability Services – Pearsons 2nd floor – north side
Joy de Leon, Director and Assistant Dean of Students - (608) 363-2572, deleonj@beloit.edu
Provides academic support (i.e. tutoring, time management) for all students. Coordinates and/or provides equal access for students with disabilities.
Liberal Arts in Practice Center – 703 Emerson St.
Yaffa Grossman, Director - (608) 363-2675, lapc@beloit.edu
Jessica Fox-Wilson, Director of Career Development; Carol Wickersham, Director of Community-Based Learning; Cristina Parente, Field Experience Grant Coordinator
Empowers students to maximize their liberal arts experience by bridging the gaps between the campus and community and the co-curricular and curricular and to develop academically grounded community engagement opportunities.

McNair Scholars Program (TRIO Program) – South College
Atiera Coleman, Director - (608) 363-2167, colemana@beloit.edu
Graduate school assistance, research opportunities, mentor/mentee relationships for underrepresented juniors and seniors.

Registrar – Pearsons 2nd floor – north side
Mary Boros-Kazai, Registrar - (608) 363-2640, registrar@beloit.edu
Sarah Amsmeier, Assistant Registrar
Keeper of official student records where students may check their academic progress, review plans for transferring summer school credits to Beloit, and discuss academic options.

Residential Life – Pearsons 2nd floor – south side
Ryan Bouchard, Senior Associate Dean for Student Life and Director of Residential Life (608) 363-2350, reslife@beloit.edu
Alyssa Lambertson (Title IX Investigator and Sexual Assault Educator), Maggie Bell (BeloitADE and Greek Life), Kareem Attia (Student Engagement and Leadership), Residence Life Coordinators
All matters related to housing and the Resident Assistant (RA) program, and residence hall programming.

Security – Pearsons - lower level
Bruce Heine, Director - (608) 363-2355, security@beloit.edu
Officers are available 24 hours a day/7 days a week. Works with the campus community to improve campus safety. Patrols campus, escorts students when requested and responds to crisis situations when necessary.

Spiritual Life Program - Pearsons 3rd floor – north side
TDB (608) 363-2389
The Spiritual Life Program, through programs and individual conversations, helps religious as well as secular students explore their spiritual journeys, express and celebrate their identities around religion, come in touch with the world’s great wisdom traditions, and relate with humility and respect toward one another’s truths.

Student Engagement and Leadership (SEAL) – Pearsons 2nd floor – south side
Jen Walsh, Director – (608) 363-2301, walshj@beloit.edu
Kareem Attia, Residence Life Coordinator collateral
TBD, C-Haus manager
SEAL helps students connect their passions with their college experience. This office manages clubs, organizations, student government, leadership programs and other opportunities outside of the classroom.
Student Excellence and Leadership (TRIO Program) - South College
Marijuana Sawyer, Director - (608) 363-2049, sawyermp@beloit.edu
Maria Scarpaci, Assistant Director – 608-363-2031, scarpacim@beloit.edu
Daryl Saladar, Academic Coordinator
The Student Excellence and Leadership (SEL) Program at Beloit College is a Department of Education TRIO funded program that uses an asset-based model focused on developing students’ academic, social, and personal excellence within a liberal arts setting. As a four-year program we are committed to working with students from the time they step foot onto campus for Summer Institute until they walk across the stage at graduation. We work with first-generation college students, students from low-income backgrounds and/or those who have documented disabilities and believe students from these backgrounds bring essential and much needed assets with them to college. More information is available on their website www.beloit.edu/sel

Sustained Dialogue Program – Pearsons 3rd floor – north side
Sustained Dialogue is a way of communicating that brings people together to build trust and relationships, identify shared campus concerns, and work to create an inclusive, anti-racist Beloit College. SD promotes awareness and understanding of social identity, respect and acceptance of differences, civil discourse, and sincere dialogue on our shared campus and world.

Turtle Creek Bookstore – 444 East Grand Ave. – downtown Beloit
Peter Fronk, Manager - (608) 363-2375, bksbeloit@bncollege.com
Offers course books and student supplies, large sections of books for reference and general reading, magazines and periodicals, greeting cards, and Beloit College insignia products.

Writing Center – 635 College St.
Chuck Lewis, Director - (608) 363-2162 – lewisc@beloit.edu
Staffed by Writing Program faculty and trained peer consultants. Provides one-on-one or small-group consultations about all kinds of writing tasks, from essays to lab reports, from book reviews to grad school applications.
Academic Information

How does the college communicate with students?
The official method of contacting students is through their Beloit College email account. It is the students’ responsibility to check their college email daily for messages and updates from administration as well as faculty and staff. In case of an emergency situation, notification and instructions will be sent to the students’ email as well as a call or text to the cell phone number provided to the school by the student.

Other forms of communication include The Terrarium where they will find campus news, the master calendar, and campus billboard information and The Portal which is a secure portal which will allow students to see their transcript, course schedule, college billing information and update their emergency contact information, etc.

What is the Portal?
The Portal is a secure portal that will allow students to see their transcript, schedule, emergency contacts, course schedule, store their insurance information etc.

What is the Initiatives Program?
The Initiatives Program seeks to foster student development and integration over the first four semesters in college. The different elements of the program work together to develop incoming students’ skills, interests, knowledge, and agency so that, by the end of the sophomore year, students have designed their own educational trajectory, and know its value and purpose. The developmental components of the Initiatives Program aim to stimulate student motivation and engagement, understanding of social identity, and to initiate the practice of the liberal arts at Beloit College. www.beloit.edu/initiativesprogram/

What is an FYI Seminar?
FYI seminars are the heart of the Initiatives Program. All first year students take an FYI seminar, a semester long course that it begins the day after move-in. FYIs are not just orientation sessions, but full-fledged courses that focus on a broad range of fascinating topics through the study of which students develop core skills and encounter multiple perspectives. The FYI leaders serve as the primary advisor for the students for their first two years and are committed to helping students with their adjustment to Beloit College. www.beloit.edu/initiativesprogram/courses/

What are academic advisors?
Academic advisors are faculty members who educate students about the mission of Beloit College and of a liberal arts education. They assist students in setting self-aware, ambitious, reachable educational goals, and in helping them select and construct curricular and co-curricular programs and experiences at Beloit and beyond. Advisors provide opportunities for students to articulate, reflect upon, monitor, and revise their educational goals. http://www.beloit.edu/academics/advising
What is My Academic Plan (MAP)?
In order to maximize their Beloit College experience, students should consider their academic and personal goals and develop a MAP for their time at Beloit. Students, with their advisors, develop a plan, which includes considering academic, co-curricular and personal goals, exploring courses in a variety of disciplines, deciding upon a major(s), as well as determining ways to meet graduation requirements that helps them to achieve their goals. Some possible goals include acquiring an internship, going on an overseas program, joining a club, completing a special project, becoming a member of one of the choirs, running for a student government position, participating in a Sustained Dialogue group and the list of options continue. In order for the MAP to be most beneficial, students should develop a plan before their sophomore year, reflect upon experiences and make adjustments as personal and academic goals change.

When do students declare a major?
As a liberal arts college we encourage students to explore many areas of interest; consequently, we encourage students to wait until their sophomore year to declare a major. For some sequenced majors it is important for students to start taking classes in the major in the first semester even if a major isn’t declared until sophomore year. Students can declare before their sophomore year, but all students must declare a major by the end of their sophomore year. 
[http://www.beloit.edu/registrar/for_students/acad_adv/](http://www.beloit.edu/registrar/for_students/acad_adv/)

Once a student declares majors, can they change their mind?
Often students wish to add or change their major and/or minors; it is a simple process. The process is very similar to declaring a major/minor only in reverse. Students need to obtain a change of major/minor card from the Registrar’s office and talk with their advisor or someone within the major department, obtain the appropriate signatures and return the card to the Registrar’s office. [http://www.beloit.edu/registrar/for_students/acad_adv/](http://www.beloit.edu/registrar/for_students/acad_adv/)

What is a usual class load?
We strongly recommend that students register for 4 units each semester. The large majority of courses offered at Beloit are 1 unit each. Students need to earn at least 31 units to graduate and need to be registered for at least 3 units per semester in order to maintain full-time status. If a student significantly struggles with a class, and they are registered for 4 or more units, they will be able to drop a class (before the drop deadline) and still remain in full-time status. Taking and passing 4 units every semester also put students on a schedule to graduate after 8 semesters. Students not maintaining full-time status may find changes in their financial aid benefits and car insurance rates. Students who live on campus must have full-time status or petition the office of residential life for an exception. If you believe a disability accommodation makes modifying this requirement necessary, please refer your student to the Learning Enrichment and Disability Service Office located on the 2nd floor of Pearsons Hall.
**Course Overload**

On or after the first class day for any given term, students wishing to elect units in excess of 4.75 may do so with the written authorization of both the major advisor and the Registrar. Such approval requires that the student have a minimum Beloit College grade point average of 3.200 and no incompletes, and shall be made only after evaluating the student’s academic progress and the reasonableness of the schedule. No student may register for more than 5.50 units in either the fall or the spring term. *Students seeking an exception to this policy may petition the Academic Performance Committee.* For information about how to petition please go to: [http://www.beloit.edu/registrar/for_students/course_overload/](http://www.beloit.edu/registrar/for_students/course_overload/)

**What is a mod course?**

A first mod course, short for module, meets the first half of the semester, while a second mod course is during the second half of a semester. There are a few mod courses offered each semester.
Academic Support

What can I do if my student tells me they are having academic difficulties in a class?
The first question to ask them is whether they have talked with their professor. Some students are reluctant to do so, but it is the best way for them to really find out how they are doing in the course and how to improve their performance. Some classes have TAs (teaching assistants) or CAs (classroom assistants), in addition to the professor, whom the student could talk with about the course. Students should feel free to talk with someone in the Writing Center, the Learning Enrichment and Disability Services Office, or the Dean of Students Office. They can also request a tutor for the course. For students who qualify, Student Excellence and Leadership Program is an option.

How does my student request a tutor?
Peer tutors (at no cost) are available for most courses. Students are encouraged to ask for a tutor early in the semester. Course tutoring is coordinated by the Learning Enrichment and Disability Services Office, located on the 2nd floor of Pearsons Hall, north offices. Students will be able to request a tutor on the portal by completing a Tutoring Request Form under the Student Life tab at https://portal.beloit.edu/ics. See the website for additional information at http://www.beloit.edu/learning/. The Writing Center also provides free peer tutoring for all types of writing and in all stages of writing. The Writing Center is located at 635 College Street. For more information see http://www.beloit.edu/writingcenter/. Students of all levels of academic success work with tutors.

How does my student get on the Dean’s List?
A student who attains at least a 3.400 grade point average for the semester will be placed on the Dean’s List. The student must have taken at least 3 graded units for the term and may not have received a grade of ‘F’ or an incomplete (I) in any course that semester. Students with incompletes from previous terms cannot earn dean’s list recognition.

Will I be told if my student is having academic difficulties?
In a word, no. There are several reasons for this. First, we really want to work with students to help them be successful and part of that success begins with encouraging them to take responsibility for their education. If the college has concerns about how a student is doing academically, we will reach out to the student and invite them to have a conversation with their faculty member, their advisor or a staff member. The Family Educational Rights and Privacy Act (FERPA) which the college must follow is another reason we do not contact parents. FERPA states that information such as the student’s academic performance is considered the purview of the student. Consequently, the college will not release information (including academic progress) without the prior written consent of the student. Even if a student signs a release, the college will not seek out parents to inform them of their student’s academic progress including student grades. The student is the only person who has the full picture of their academic progress so we encourage students and parents to talk directly. At the end of the semester, students can check their final grades on the portal. Students will be notified by email if they are placed on warning or probation. If a student is suspended or dismissed they will be notified by email and will receive paper confirmation in the mail.
Where do I find the academic management software for my student like we had in K-12?
Beloit College does not have an academic management software system for parents. We want students to be responsible for their own education. Students will get a syllabus for each class at the beginning of the semester. The syllabus will list assignments for the semester and will also indicate what percentage of their grade each assignment is worth. Students need to pay attention to their assignments to determine how they are doing in the class. If a student has a question about how they are doing in a particular class, they should talk with the professor of the class.

How important is class attendance?
Class attendance is extremely important for success at Beloit College. Students are expected not merely to receive information passively but to attend, be prepared for, and participate actively in class, as well as respect others and their views and opinions. If at any point before the add deadline a student has missed more than half of the scheduled class sessions, an instructor, in consultation with the student’s advisor, may drop a student from a course. In most instances the instructor determines the class attendance policy and its effect upon a course grade. Students can be dropped from a class or receive a failing grade for excessive absences. Even if the absences are legitimate, students who do not attend a class are in danger of receiving an “F” in that class. [http://www.beloit.edu/registrar/for_students/class_attendance/](http://www.beloit.edu/registrar/for_students/class_attendance/)

What if a student misses multiple classes or assignments?
Absences, even legitimate ones can negatively impact the learning process and consequently negatively impact the grade. It is vitally important for students to attend classes and when unable, to keep in communication with their faculty members and their advisor(s) about the reasons for their absences and/or missing assignments.

Students can speak with someone in the Dean of Students Office or their advisor to discuss possible options when their attendance is problematic, particularly for unforeseen circumstances and situations that are out of the control of the student. In cases where absences and missing assignments occur because of reasons other than disabilities, the faculty member determines the appropriate response for a particular class. If students have disabilities that impact their ability to attend classes they are to contact the Learning Enrichment and Disability Services Office (LEADS) before the start of the semester to discuss the appropriate procedures and information needed. For students with disabilities, leniency with attendance is determined on a course-by-course basis via the director of LEADS and each faculty member, once the director has determined that the student’s disability may directly interfere with class attendance or handing in assignments on time. It should be noted that if the faculty member has sensible explanations to establish that attendance is an essential component of the course, leniency with attendance may not be an option, regardless of the student’s circumstances. Also note that possibilities for making up missed assignments OR EXAMS is determined by the faculty member on an individual assignment/exam basis. For almost any course, there is a limit to the number of absences that a student may have before it is determined that the student has not attended a sufficient amount of the course to legitimately claim that they have taken the course. Also note that accommodations are not retroactive.
What if an emergency occurs and a student misses classes or leaves campus?

In the case of a death of a close friend/family member, serious illness, or other compelling circumstances, students should contact the Dean of Students Office (608) 363-2660 before they leave campus. The staff in the Dean of Students Office can notify faculty members of the situation, as well as be of support to students upon their return. If students are employed on campus and notify us, we can notify their employer for them. When students return to campus, it is their responsibility to contact the faculty members to discuss missed work and also talk with their employers. The length of the leave, the ability of the student to come back to full speed, and whether the student was on top of their assignments prior to their departure are some considerations that will determine what options are possible. Students should consider meeting with a member of the dean of student’s staff upon their return to help make a smooth transition. When possible, in addition to contacting the Dean of Students Office, we encourage students to contact their faculty members and employers before they leave or as soon as possible. Doing so helps with the transition when they return.

What does the college do if a student stops attending classes?

If it is discovered that a student has stopped attending classes, a member of the dean of student’s staff attempts to contact the student to understand the circumstances. The staff member will work with the student to determine what options are possible to remedy the situation including encouraging them to talk with their faculty members and advisor, utilize campus resources or consider a Withdraw Pass (WP) or petitioning for a Late Drop. Depending upon the circumstances, the college may need to invoke Chapter IX, Section T of the Administrative Policy Manual that states, “Continued indifference to attendance obligations may result in separation of the student from the College. A student who discontinues attendance in a course without officially withdrawing may receive an “F” in the course.” As other students go about their academic pursuits it is not useful or advisable to have students on campus who are not engaged in their studies.

If the student stops attending classes prior to the drop deadline they will asked to officially drop their courses and vacate their residence. If the student stops attending classes after the drop deadline they will be asked to vacate their residence and it will be their responsibility to appeal to the Academic Performance Committee for late drops or withdraw passing for each course or possibly receive “Fs” at the end of the semester.

What is withdrawal passing (WP)?

When a student receives a WP (withdrawal passing), it means the student has withdrawn from a course that they were passing. For information about the withdraw passing appeal process, students should talk with their advisor and the professor of the class. They might discover that they are doing better in the course than they think or they might get some ideas of how to improve. If they still wish to appeal for a WP, they should visit the Registrar’s page [https://www.beloit.edu/registrar/for_students/latedrop_withdrawpass_procedure/](https://www.beloit.edu/registrar/for_students/latedrop_withdrawpass_procedure/), and speak with someone from the Dean of Students Office.
What if my student wants to drop a class?
Encourage your student to talk to their advisor and the professor of the class sooner rather than later. They might discover that they are doing better in the course than they think or they might get some ideas of how to improve. Additionally, there is a different process for dropping a class before versus after the drop deadline. Information about dropping a class can be found on the Registrar's page.
https://www.beloit.edu/registrar/for_students/latedrop_withdrawpass_procedure/. Your student could speak with someone in the Dean of Students Office. The decision to drop a course should not be taken lightly, but in some circumstances it is definitely the best option. Students must be registered for at least 3 units to be considered full-time. If a student repeatedly passes fewer than 4 units a semester, it will affect their ability to graduate after 8 semesters.

What is the Academic Performance Committee (aPC)?
At the end of each semester, the Academic Performance Committee (aPC) reviews the academic records of all students. If a student has not met sufficient academic standards, they will be placed on academic warning or probation or they may be suspended or dismissed. If there were extenuating circumstances, the Academic Performance Committee will accept written appeals to overturn suspensions or.dismissals. The Academic Performance Committee also hears requests for WPs, late drops, honors terms and for exceptions to academic regulations. If students have questions about the appeal process they should be directed to the Dean of Students Office on 2nd floor Pearsons or they can call: (608) 363-2660 during business hours or email deanstu@beloit.edu.

What does academic warning mean?
A designation of academic warning should indicate to the student that they are having difficulty academically and are strongly encouraged to seek support from their advisor, a staff member in the Dean of Students office or the Learning Enrichment and Disability Services Office so they can discuss strategies for improving their grades for the next semester. If the student’s grades do not improve the following semester, the student may be placed on academic probation, or be suspended or dismissed.

What does it mean if my student is on academic probation?
Academic probation is an indication the college is concerned about the academic progress of a student. Students on academic probation are assigned to a staff member who will meet with them at the beginning of the semester to help them develop a plan for academic success. In most classes, academic strategies and behaviors just need to be tweaked a bit for the student to be successful during the following semester. Academic probation offers students support, but also has academic stipulations. The specific stipulations will be included in the letter notifying the student that they are on probation. If the student does not meet the prescribed stipulations, the student will be suspended or dismissed from the college.
What does it mean to be placed on academic suspension?
An academic suspension means the student has not been successful in meeting the academic standards of the college. When a student is academically suspended they are required to leave Beloit College for a semester. We encourage the student to address whatever interfered with their academic success; sometimes it is academic or personal difficulties or a need to reassess their academic goals or commitment to attend Beloit College. After a semester away, students are allowed to return to Beloit College on academic probation. Suspensions and dismissals may be appealed by writing the Academic Performance Committee by the deadline noted in the letter they received. If the appeal is denied and they have new information which the committee did not consider in its deliberation (e.g., a statement by a physician, counselors, or faculty member involved in the case), or the student believes the Committee did not follow its stated process or was somehow biased in the decision it rendered, students have a final opportunity to appeal to the Provost office. For more information about appeals, please go to: http://www.beloit.edu/registrar/for_students/appeals/. The appeal letter can be emailed to the Dean of Students Office at deanstu@beloit.edu or faxed to (608) 363-2670.

When would a student be academically dismissed from Beloit College?
Students whose semester grade point average or cumulative grade point average is far below sufficient academic standards will be dismissed from the college. Students can be dismissed at any point in their college career (including after their first semester). Students who wish to appeal a dismissal should go to the Registrar’s page for more information http://www.beloit.edu/registrar/for_students/appeals/. The appeal letter can be emailed to the Dean of Students office at deanstu@beloit.edu or faxed to (608) 363-2670 by the deadline noted in the letter they received. If the appeal is denied and they have new information which the committee did not consider in its deliberation (e.g., a statement by a physician, counselors, or faculty member involved in the case), or the student believes the Committee did not follow its stated process or was somehow biased in the decision it rendered, students have a final opportunity to appeal to the Provost’s office.

Will I be sent the grades my student received?
If you are interested in what grades your student received, we encourage you to talk with your student. Students can review their grades online shortly after the end of each semester. Grades are only posted at the end of the semester, but once the grades are posted online, they can be viewed by your student at any time through the Portal.

What if my student just wants to take time off (vacation term)?
Some students decide to take a semester away from Beloit College, we call it a vacation term. Taking a vacation term can have a very positive outcome for the student such as: increased motivation, clearer idea of future goals, better understanding of finances, and more control of physical or mental health issues. We encourage students to dedicate themselves during their time-off to work through the issues that are impacting their decision to take time away from college. After their vacation term, students are welcome to return; however, after three consecutive vacation terms, they will automatically be withdrawn from the college.
Students who are thinking about taking a vacation term should call or stop by the Dean of Students Office to make an appointment to talk through why they are thinking about taking time off, what they will do while they are away, and they will also be informed about what steps to be completed to finalize the vacation term process.

**What if my student has a disability?**
Students who have disabilities and need, or wonder if they need, accommodations for equal access to classes, programs or services of the college should confer with the Director of Learning Enrichment and Disability Services as soon as possible. (Accommodations are not retroactive). For additional information, please review the website at [http://www.beloit.edu/dss/](http://www.beloit.edu/dss/) and/or have your student contact the Director of the Learning Enrichment and Disability Services at (608) 363-2572 or deleoni@beloit.edu to ask a question or schedule an appointment.

**What is an internship and what support does Beloit College offer in obtaining and funding one?**
An internship is an opportunity for students to learn in contexts beyond the classroom, by combining hands-on experience with faculty-guided reflection. Through internships students can explore the connections between their academic and professional goals in a wide variety of settings. They also have opportunities to “try on” jobs to see if they are a good fit, make connections, gain experience and begin to develop professional habits. In order for their internships to appear on their transcripts, students must enroll in them for credit. Students engage in internships during the academic year or summer. Students must register for the internship before they start the internship.

Alumni and friends of the College have generously provided funds to support students wishing to pursue low and unpaid internships. Workshops and one-on-one counseling are offered to help students learn to effectively compete for these funds. In addition, the College makes several vehicles available to students engaged in local or regional internships on a first-come, first-served basis at a very affordable rate.

The staff at the Liberal Arts in Practice Center help students equip themselves to take advantage of internship opportunities by guiding them in crafting resumes and cover letters, and honing interviewing and networking skills. Through the Center, the students can have access to robust professional networks and search engines, national and global resources, some of which are only available to Beloit College students. They can also learn strategies for making the most of these resources. ([https://www.beloit.edu/lapc/cbl/students/](https://www.beloit.edu/lapc/cbl/students/))
SUPPORT OFFICES

Dean of Students
The Dean of Student office staff helps students with getting the most from their Beloit College experience. We talk with students when things are going great, but we also know that sometimes students struggle adjusting either academically, personally or socially. We meet one-on-one with students to help them come up with a plan for moving forward. Encourage your student to schedule an appointment with one of the staff members. 608-363-2661

Office of International Education
Beloit College believes in the importance of understanding the interconnectedness of the world, understanding one's own and others' cultures, and considering the impacts of one's actions on others. To that end, the Office of International Education administers a wide range of off-campus opportunities abroad and in the U.S. that allow roughly 50% of Beloit College students to integrate a semester abroad into their studies, personal development, and career planning. Off-campus study also allows students to take courses not available on the Beloit College campus. Through a variety of programming and informational sessions, the office promotes the engagement of our international population with campus and community life. Events such as the annual International Symposium enable students to share their global experiences with the wider campus, while the college curriculum allows all students to obtain an international education. Additionally, a variety of programming, including International Education Week and the Weissberg Program in Human Rights, enable students to gain international perspectives throughout the year. Students interested in off-campus study should consult with their academic advisors as well as with advisors in the OIE.

Learning Enrichment and Disability Services
Learning Enrichment and Disability Services staff coordinate academic enrichment activities for all students. These include peer individual and group tutoring and study strategy activities to enhance note-taking, time management, study skills, and goals setting as well as exam preparation. In addition, this office coordinates services for students with disabilities. More information is available on the website at http://www.beloit.edu/learning/ or students can stop by the office on 2nd floor Pearsons Hall.

If a student wants course-specific tutoring, they can apply by going to the Portal, (https://portal.beloit.edu/ICS/). After they log in they are to click on the "Student Life" tab. On the left hand side, they will see "Tutoring Forms". They should select "Tutoring Request Form" and provide the information. They need to make sure to click "Submit Form" at the end.

For students who want to apply to be a tutor, they must first obtain a professor recommendation for the course(s) they wish to tutor. Students can check for recommendations by logging onto their portal, (https://portal.beloit.edu/ICO/). After they log in they are to click on the "Student Life" tab. On the left hand side, they will see "Tutoring Forms". In this section, students can see if they have been recommended by clicking on "Professor Recommendations". If they are recommended AND are "Okay to Work" they may complete the "Tutoring Application Form" (each semester, course-specific) also found on the Portal. All will need at least basic training before tutoring.
Liberal Arts in Practice Center or the LAPC

The Liberal Arts in Practice Center seeks to help students take full advantage of their Beloit education by helping students make connections between what they are learning inside of the classroom and what they are learning beyond it, explore career possibilities, and prepare for life beyond Beloit. It does so by serving as a clearinghouse for opportunities that help students synthesize knowledge and experience, transfer it to new settings, and through reflection and self-assessment, build on prior experiences to ethically and thoughtfully confront new challenges and take full advantage of new opportunities. The Liberal Arts in Practice Center is committed to student development across the four years of college, and beyond. The Center also administers several grant opportunities that supports the pursuit of these kinds of liberal arts in practice experiences. It offers assistance to students in exploring and developing possible career paths and connects students to alumni and others who have experience in areas that interest students, helping them understand and evaluate possible career options.

Student Excellence and Leadership

The Student Excellence and Leadership (SEL) Program at Beloit College is a Department of Education TRIO funded program that uses an asset-based model focused on developing students’ academic, social, and personal excellence within a liberal arts setting. As a four-year program we are committed to working with students from the time they step foot onto campus for Summer Institute until they walk across the stage at graduation. We work with first-generation college students, students from low-income backgrounds and/or those who have documented disabilities and believe students from these backgrounds bring essential and much needed assets with them to college. More information is available on the website www.beloit.edu/sel

Writing Center

The Writing Center is staffed by trained peer tutors who can help all students on any areas of their writing, from critical reading strategies and conducting research to drafting, revising, and editing. Students may also consult with tutors about non-academic tasks, such as resumes or graduate school application essays. The Writing Center is located at 635 Church Street – across the street from the World Affairs Center (WAC)
Physical and Mental Health

What is the Health and Wellness Center and what services do they offer?
The Health and Wellness Center, located in Porter Hall, is open Monday through Friday from 8:30 a.m. - 5:00 p.m. Please check their website for details, [www.beloit.edu/wellness](http://www.beloit.edu/wellness). A nurse practitioner comes to the Health and Wellness Center 4 days during the week. An appointment is best, but walk-ins will be accommodated as the schedule allows. Services available include: physical exams, care of illness and minor injuries, gynecological services/birth control, STD testing, lab work by appointment, and referrals. **Charges for a visit to the on-campus nurse practitioner will be billed to the student’s insurance or be the responsibility of the student.** Students may elect to see the campus nurse at no charge for care of minor illnesses or injury and health-related counseling.

Assistance in scheduling off-campus appointments will be provided should the student wish to see a physician in the community. Students are responsible for their own transportation to off-campus appointments, however there is a van that leaves from the Health Center daily, Monday through Friday, at 1:00pm. This shuttle can take students to the Beloit Health System facilities. Please arrange for this service at least 24 hours in advance by calling the Health and Wellness Center. A system for emergency transportation is available, but ONLY in cases of emergency. The Beloit Transit System drops off at the clinic as well [http://www.beloitransit.com](http://www.beloitransit.com).

Do students need health insurance?
Yes! All students are required to show proof of insurance coverage. In the event of sickness or injury to give you a sense of security knowing your student will be able to go to a doctor or the hospital for care. As you know the insurance industry has been making changes that may directly impact coverage for your student. Please check your student’s insurance policy for: What services are covered? Will treatment in Wisconsin be covered? Is there mental health coverage? What are your deductibles and co-payment information?

The college does offer an insurance option through a local insurance agent. If you would like an informational brochure about that option, please call the Dean of Students Office at (608) 363-2660. You may also view this insurance option on [insurance website](http://www.beloit.edu/insurance).

If your student already has insurance coverage they should go to the Beloit College Portal ([portal.beloit.edu/ics](http://portal.beloit.edu/ics)), click on the student life tab and complete the insurance waiver form. If students do not have insurance or want to compare their current coverage they may visit the [www.beloit.edu/insurance](http://www.beloit.edu/insurance) for a summary of coverage. Should they decide to enroll in the college offered insurance they need to log on to the Portal ([porta.beloit.edu/ics](http://porta.beloit.edu/ics)) and complete the insurance selection form. Any student who does not submit insurance waiver information will be automatically enrolled and their student account charged accordingly. All international students with a J-1 or F-1 visa will be automatically enrolled. Their student account will be charged accordingly.
Is Tuition Insurance available?
Protect your education investment with Tuition Protection Insurance Plan.

Beloit College has partnered with GradGuard™ to offer tuition insurance by Allianz Global Assistance. The Tuition Protection Plan was designed with students and their families in mind. It can reimburse tuition payments, room and board fees, and other non-refundable college expenses if a student needs to withdraw from school any time during the semester for any covered medical reason such as illness, injury or psychological condition.

Learn more at gradguard.com/tuition/Beloit or call (866) 724-4384.
This coverage expands the scope of the school’s existing refund policy, https://www.beloit.edu/accounting/students/billinginformation/refunds/

What if my student has a disability?
Students who have disabilities and need, or wonder if they need, accommodations for equal access to classes, programs or services of the college should confer with the Director of Learning Enrichment and Disability Services as soon as possible. For additional information, please review the website at http://www.beloit.edu/dss/ and/or have your student contact the Director of the Learning Enrichment and Disability Services Office at (608) 363-2572.

What if my student is on medication?
We strongly encourage students to keep an updated list of their medications with them and a copy of it in their health record in the Health and Wellness Center. Medication information enables us to assure better continuity of care. Being aware of medications will help staff respond appropriately should an emergency arise. There are psychiatrists and physicians in the community who are available for monitoring ADD/ADHD and psychiatric medications. The Health Center does not store medications for students. We suggest that students purchase a lock box to secure medications in their room.

What if my student sounds sad or may be having personal difficulties? Is there anything I can do?
Most students will have some difficult times during their college career. Try to determine whether your student is “just sad” or if it is more serious. If you are concerned about your student and their well-being or think it is affecting their academics contact the Dean of Students Office or refer the student to the Counseling Center in Porter Hall. If the concerns are just academic, the student can talk with their faculty member, their academic advisor or someone in the Dean of Students office.

What are the counseling options on campus?
During the semester, while classes are in session, the college contracts with the Beloit Health System Counseling Care Center and Beloit Psychotherapy to provide students with on-campus counselor(s) Monday – Friday. The Counseling Center is located on the first floor of Porter Hall, in the Health and Wellness Center. These counselor(s) provide short term counseling for students. Students needing more regular or intensive mental health care can receive a referral to mental health resources in the community or a psychiatrist.
Appointments with an on-campus counselor are free of charge and may be made by calling 608-363-2331 or coming in person to the Health and Wellness Center during office hours. Costs incurred for off-campus counseling and mental healthcare will be the responsibility of the student or the students’ insurance.

**What if the issues aren’t that serious or the student will not go to see a counselor?**
In addition to the campus counselors, the college has several members of the Division of Student Life Staff who talk with students on a regular basis about a variety of issues. Students with academic difficulties or other difficulties can contact their advisor, their RA or their Residence Life Coordinator, the Dean of Students Office at (608-363-2661), or the Residence Life Office (608-363-2350) to set up an appointment to talk with a staff member.

**What is the Student Concerns Team?**
In order to support our students, the college has a Student Concerns Team that meets weekly to determine if there are students who are having difficulties. The Student Concerns Team consists of several staff members from the Division of Student Life and the Director of Health and Wellness Center. Student Concerns Team members reach out to students about whom they are concerned. If you are concerned about the health and safety of your student, please contact the Dean of Students Office at (608) 363-2661 during office hours or the Security Office in the evening or on weekends (608) 363-2355.

**Who do I call in the case of an emergency and I need to reach my student?**
During the week between 8:00 a.m. – 4:30 p.m. Central Standard Time, you can call the Office of the Dean of Students at 608-363-2661. Even when most offices are closed, the Security Office is open. It operates 24-hours a day, 7 days a week and can assist students in an emergency or contact a staff member to assist. Security can be contacted at (608) 363-2355.

**What if a student misses multiple classes or assignments?**
Absences, even legitimate ones can negatively impact success in a class and consequently negatively impact the grade. It is vitally important for students to keep in communication with their faculty members and their advisor. Students can speak with someone in the Dean of Students Office or their advisor to discuss ways to talk with a professor about possible options, but only the faculty member and the student can determine the appropriate response for a particular class. If a student has a disability that impacts their ability to attend classes they should contact the Learning Enrichment and Disability Services Office as soon as possible. (Accommodations are not retroactive.) For additional information, please review the website at [http://www.beloit.edu/dss/](http://www.beloit.edu/dss/) or contact the Director of Learning Enrichment and Disability Services at 608-363-2572.

**What if an emergency occurs and a student misses classes or leaves campus?**
In the case of a death of a close friend/family member, serious illness, or other compelling circumstances, students should contact the Dean of Students Office (608) 363-2660 before they leave campus (if possible). The staff in the Dean of Students Office can notify faculty members of the situation, as well as be of support to students upon their return. If students are employed on campus and notify us, we can notify their employer for them. When students return to campus
it is their responsibility to contact the faculty members to discuss missed work and talk with their employers. The length of the leave, the ability of the student to come back to full speed, and whether the student was on top of their assignments prior to their departure are some considerations that will determine what options are possible. Students should consider meeting with a member of the dean of student’s staff upon their return to help make a smooth transition. When possible, in addition to contacting the Dean of Students Office, we encourage students to contact their faculty members and employers before they leave or as soon as possible. Doing so helps with the transition when they return.

**What does the college do if a student stops attending classes?**

If it is discovered that a student has stopped attending classes, a member of the dean of student’s staff attempts to contact the student to understand the circumstances. The staff member will work with the student to determine what options are possible to remedy the situation including encouraging them to talk with their faculty members and advisor, utilize campus resources or consider a Withdraw Pass (WP) or petitioning for a Late Drop. Depending upon the circumstances, the college may need to invoke Chapter IX, Section T of the Administrative Policy Manual that states, “Continued indifference to attendance obligations may result in separation of the student from the College. A student who discontinues attendance in a course without officially withdrawing may receive an “F” in the course.” As other students go about their academic pursuits it is not useful or advisable to have students on campus who are not engaged in their studies.

If this occurs prior to the drop deadline they would be asked to officially drop their courses and vacate their residence. If this would occur after the drop deadline they would be asked to vacate their residence and it would be their responsibility to appeal to the Academic Performance Committee for late drops or withdraw passing for each course or receive “Fs” at the end of the semester.

**What if my student just wants to take time off (vacation term)?**

Some students decide to take a semester away from Beloit College, which we call a vacation term. Taking a vacation term can have a very positive outcome for the student such as: increased motivation, clearer idea of future goals, better understanding of finances, and more control of physical or mental health issues. We encourage students to dedicate themselves during their time-off to work through the issues that are impacting their decision to take time away from college. After their vacation term students are welcome to return; however, after three consecutive vacation terms, they will automatically be withdrawn from the college.

Students who are thinking about taking a vacation term should make an appointment by calling or stopping in the Dean of Students Office to talk through why they are thinking about taking time off, what they will do while they area away, and what steps need to completed to finalize the vacation term process. The deadline for cancelling a housing contract is December 1st for the spring semester and June 15th for the fall semester. Contact residential life reslife@beloit.edu for more information about cancelling a housing contract.
Campus Life

Mission statement:

With students we create an engaging learning community that promotes academic and personal success, growth and development and life enriching experiences. We will intentionally prepare our students and graduates for success in a diverse and ever-changing society.

We Value:

- The opportunity to learn from the healthy discourse of values, beliefs, thoughts, ideas and experiences in a student-centered, residential community;
- The passion, motivation, preparation, commitment, and perseverance needed to succeed academically, emotionally, and physically;
- The intentional development of the whole person in a challenging, supportive, and diverse environment;
- Treating people as individuals;
- Diversity;
- Decisions made ethically, with integrity, honesty and personal responsibility;
- The development of independence, interdependence, self-confidence, self-esteem and respect for oneself and others;
- The creation and development of positive relationships that are ethical, respectful, and meaningful;
- Leadership and civic engagement in our local and global society;
- On-going professional development and collaboration.

Do students need a computer of their own?
That is a difficult question. Most students do have their own computers, laptops, iPads. All of the residence hall rooms are wired for the internet. It is a lot more convenient for students if they have a computer in their own room, but not all students have a computer in their room. There are computers available on campus 24/7. Students can easily get on a computer terminal most days, but it gets tougher at crunch times like midterms and finals.

How does the college communicate with students?
The official method of contacting students is by their Beloit College email account. It is the student’s responsibility to regularly check their email for messages and updates from administration as well as faculty and staff. In case of an emergency situation notification and instructions will be sent to the students’ email as well as a call or text to the cell phone number provided to the college by the student.

Other forms of communication include The Terrarium where they will find campus news, the master calendar, and campus billboard information and The Portal which is a secure portal which will allow students to see their transcript, schedule, emergency contacts, course schedule, etc.
What is the Portal?
The Portal is a secure portal which will allow students to see their transcript, schedule, emergency contacts, course schedule, store their insurance information, etc.

What is the Beloit College philosophy about living on campus?
Beloit offers a variety of living options each designed to foster a social and intellectual community. College housing is more than a place for students to eat, sleep, and study. In residential living spaces, lifelong friendships are formed, issues and ideas discussed, lifestyles questioned and explored, values challenged, and each student is encouraged to develop a sense of mature interdependence. All students are expected to develop and participate in a community of respect.

Can my student live off campus?
We strongly believe that a significant amount of personal growth and development occurs in the residential environment. For this reason, all students are required to complete at least six terms in college housing unless they live locally with their family. After living on campus for six semesters, students can choose to live off campus.

What types of living arrangements are available?
We have a variety of housing options to meet the needs of our diverse student population. We have residence halls with traditional and specialty floors, Special Interest Houses, Fraternities, Sororities, and apartments for juniors and seniors. Residence halls are set up with long corridors and common baths, double rooms sharing a bath, short corridors of 15 students, suite arrangements and “U” shaped clusters of singles in the 64 halls. Each year the Student Residential Life Committee determines which types of specialty floors will be available. This year there is one alcohol-free building, one quiet floor and 2 buildings with gender neutral housing. There is one alcohol-free Special Interest House. All residence hall rooms and commons spaces are designated as smoke free. We encourage all residents to participate in the community decision about floor expectations. Students, who have a documented disability, who have questions or are requesting housing accommodations, should contact the Director of the Learning Enrichment and Disability Services Office at (608) 363-2572.

What are Special Interest Houses?
They are living areas designated for groups of students who have a common interest. The group agrees to educate the campus about their interests. Each group is connected to an academic department. Currently, we have the following Special Interest Houses: Anthropology House, Art House, Beloit Science Fiction and Fantasy Association (BSFFA), Black Students United (BSU), Feminist Collective, International House, Languages Houses (Chinese/Japanese; French; Russian; Spanish), Music House, Outdoor Environmental Club (OEC), Performing Arts House, Sexual and Gender Alliance (SAGA) House, Substance Free (SPIEL) House, and Voces Latinas. Any student who has completed one semester and has an interest in the area is eligible to apply to live in a Special Interest House.
Which Greek Houses/Organizations are there on campus?
We have one local sorority; Theta Pi Gamma, two national sororities; Kappa Delta and Alpha Sigma Tau, and three national fraternities; Phi Kappa Psi, Sigma Chi and Tau Kappa Epsilon. All Greek organizations have their own spaces.

What if my student loses their ID or residence hall room keys?
The Residential Life Office is responsible for replacement hall keys, and the Library is responsible for replacement of IDs. The charge for a new ID is $25 and the cost for keys is $15 per key. For security reasons, students should report any lost keys or ID’s immediately to Security or the Residential Life Office.

Can pets live in the residence halls?
Sorry, pets cannot live in the residence halls (except for fish in tanks). It is cruel to the animals to keep them confined in a small space and pets can make life miserable for people with allergies.

How do floor/house policies get established?
At the beginning of each semester, all floors/houses have a meeting to determine floor/house policies. Some of these policies include quiet and courtesy hours, bathroom usage, and visitor policies. All students are asked for input into their floor/house policies. Policies can be modified during the year.

What if roommates are not getting along?
At Beloit, we believe that part of a liberal arts education is learning how to live with others and to develop the ability to work through difficult situations. We treat students like adults and try not to solve problems for them. Instead we support them by helping them develop the skills to solve these problems themselves. At the beginning of the year all roommates are encouraged to complete a roommate contract. If your student is telling you they are having a roommate conflict, the first question to ask your student is: “Have you talked with your roommate(s)”? Many times the roommates haven’t even talked about the problem. If talking about it has not solved the problem, have your student talk to their Resident Assistant (RA) who is trained to be a mediator. After they have talked with their roommate(s) and RA, the last resort would be to have the student talk to a staff member in the Residential Life Office. Room changes are granted only if space is available and only after all other attempts have been unsuccessful.

Is this campus a safe place?
At Beloit, we are very aware of the growing violence in our society and have taken precautions such as security officers on campus 24 hours/day - 7 days/week, emergency phones, ID card door entry system, better campus lighting, educational programs, security cameras, and an escort service for students to help lessen the likelihood of violence occurring on our campus. In the case of an emergency situation notification and instructions will be sent to the students' email as well as a call or text to the cell phone number provided to the college by the student. We encourage students to take responsibility for their own safety and the safety of their property by locking their door and not leaving personal items unattended, locking their bikes, not propping open residence hall doors, going to educational programs on sexual assault and self-defense, being aware of their surroundings, and not walking alone at night. If students choose to drink, we encourage them to drink responsibly, and we strongly encourage students to look out for each other. Consequently, we have few issues on campus.
Do you have security cameras on campus?
The Beloit College campus is outfitted with a number of security cameras that are trained on public spaces and used as a resource by the college, Office of Security, and others, as an aid in investigations. Attached here is the policy that governs the installation and use of these cameras. Security Camera Policy.

Will I know if my student is involved in a discipline situation?
At Beloit, we treat students as adults; consequently, except in severe cases, we deal directly with the student and not with parents or other family members. We often encourage students to talk directly with family members when there is a problem.

What is the campus policy about students having cars on campus?
Beloit College allows cars on campus but we discourage students from bringing them. The campus is small and therefore a short walk to get anywhere on campus. Students must register their vehicles and purchase a parking permit in order to part in Student Parking. Unpermitted vehicles will be ticketed and towed at the owner's expense. A parking permit is $170 annually or $85 per semester. Motorcycles will share designated spots and will pay $50 per semester, or $90 annually. There are 285 total permits for students available. Students must apply for a permit through the portal, and permits will be distributed by lottery number. A parking permit does not guarantee a unique parking space.

Getting around off-campus is easy without a personal vehicle! There is a city bus system as well as regional buses that go to Madison, Janesville, Rockford and Chicago several times a day. On Wednesday and Sunday nights, the Office of Student Engagement and Leadership coordinates shuttles to local stores so students can have access to groceries and other necessities. There is also the Enterprise CarShare program in which students can rent a car to move about the community.

What if my student says there is nothing to do on campus?
There is always plenty happening on campus, and a variety of ways to learn about these opportunities. Below is a list of just some ways to learn what our campus has to offer.

Terrarium: Our campus resource for just about anything. Located online only at http://www.beloit.edu/campus/.

Student Message Board: Often called “StuBoard,” this online resource is a twice-a-day email sent directly to all students. This is used to promote upcoming events and other unique opportunities for students. Non-students can also view this message board at https://stuboard.beloit.edu/stumail/

The SEAL website contains information about all current student clubs and organizations at Beloit College, https://www.beloit.edu/seal/. You can find information about campus events on the Master Calendar: http://www.beloit.edu/campus/events. A new app for this office will be introduced in the fall.
The Round Table: This is the Beloit College student newspaper, also a resource for upcoming events. This newspaper is distributed weekly on campus every Monday.

Java Joint
The Java Joint is our campus coffee shop, a favorite hangout located on the ground floor of Pearsons Hall. During designated hours they feature locally roasted fair trade coffee and blended beverages, panini’s, bakery items, and Wisconsin-made Chocolate Shoppe Ice Cream with fresh made sugar cones. Students gather to study, play board games, listen to music, watch TV, get something to eat, use the computers, or just sit and talk with friends. This is also a hot spot for musicians, comedians, and spoken word artists to perform on the weekends.

Sports Center
The Sports Center staff coordinates intercollegiate athletics, club sports, intramural and recreational sports. The Sport Center has a variety of opportunities for those who like to exercise. It houses a racquetball/Wally ball court, 3 basketball/volleyball courts, a swimming pool, and a fitness center which houses elliptical trainers, treadmills, stationary bikes, and free weights. The indoor facilities also include batting cages, and track, soccer, and tennis areas.
STUDENT EMPLOYMENT OPPORTUNITIES

Student Employment

Working on campus provides students with a valuable extension to the educational experience at Beloit while earning money to help meet expenses. This site (https://www.beloit.edu/studentemployment/) is offered to guide students through the process of both securing a job and being paid.

The purpose of student employment is three-fold: 1) it provides students a means of financial assistance; 2) it can be a valuable part of the overall educational experience; and 3) it benefits both the employee and the institution. To these ends, Beloit College offers a full program of student employment which provides job opportunities across all academic and administrative departments at the College.

The student employment program is governed by certain policies and procedures with which students should become familiar. These policies and procedures are detailed fully in this website and also includes examples of the employment-related forms that must be filed in order for a student to work on campus.

Students who have questions about work as a portion of their financial aid package, adjusting their work award or finding work should contact the Financial Aid Office, 2nd floor of Pearsons Hall, and are available by phone at 608-363-2663.

Students who have questions about payroll forms, timecards, paychecks, or W-2 earnings statements should contact Payroll, located in the Human Resources Office at 726 Church Street, behind the Morse Library, or by phone at 608-363-2298.

Students can become a Resident Assistant (RA)

RAs live on most floors and in most houses. Primarily, the RAs are a major resource for students living in the halls. They actively engage in developing community, serve as support people, and are the connection between the student body and the administrative staff. Resident Assistants receive extensive training. Students who are interested in applying for an RA position can find information at http://www.beloit.edu/reslife/jobs/ra/.

Students can become a tutor

Tutors have indicated that tutoring increases their knowledge in the subject and better prepares them for advanced learning in the subject. Consequently, students find tutoring a useful investment of their time and they also earn a modest student wage while doing so. Tutors receive training on learning strategies, which they can apply to their own learning. https://www.beloit.edu/learning/positions/
Some Involvement Opportunities

The Office of Student Engagement and Leadership
The Student Engagement and Leadership Office (SEAL) strives to enhance the overall educational and social environment on campus. They work with clubs and individual students to develop their ideas into events, projects or programs. The many clubs on campus are social, cultural, educational, and socio-political in nature. The number and variety of clubs vary each semester based on student interest; consequently, developing a new club is an easy process and SEAL assists students with the process. A current list of clubs can be found on the SEAL website: https://www.beloit.edu/seal/. Of course, there are many other ways to become involved at Beloit College, including theater, dance, choir, volunteering, and others. Simply stop by the Office of Student Engagement and Leadership for more information. The office also organizes a “Travel Series” to get off-campus and explore the local and surrounding communities including Madison, Chicago, and Milwaukee. For more information about this office, or just to say hello, you can visit them on the second floor of Pearsons Hall.

The Campus and Community Outreach Center
The Center aims to bridge the gap between the campus and community. The CCOC is a student run organization striving to find volunteer opportunities for students based on their interests to acquaint them with the Beloit community while continuing to maintain and build strong lasting community partnerships in the Beloit area. The CCOC is part of the Liberal Arts in Practice Center (LAPC) along with Career Development and Community-Based Learning and located at 703 Emerson Street. For more information, contact Megan Muthupandiyan at muthupam@beloit.edu or go to the website: https://www.beloit.edu/lapc/ccoc/

Students can become involved in the Beloit Leadership Series.
This is a 6-week series held every Fall to educate and develop student leaders on the Beloit College campus. Students gain valuable leadership experience and skills that will help them grow in their classes, involvements, careers, and personal relationships.

Students can become involved in Student Government.
Our Beloit Student Government is involved in making decisions about student life and college policies. Join this group to make an impact on your campus!

Students can become Orientation Leaders:
Student leaders play a large role in helping new students transition to Beloit College. The Student Engagement and Leadership Office (SEAL) begins accepting applications for this opportunity in early spring and selects over 20 Orientation Leaders to assist with New Student Days.

Intercollegiate sports
Beloit College does offer a full range of sports at the intercollegiate level. Men compete in baseball, basketball, cross country, football, lacrosse, soccer, swimming and diving, and track and field. Women compete in basketball, cross country, lacrosse, soccer, softball, swimming and diving, tennis, track and field, and volleyball. Students can get involved by competing or by becoming a loyal fan.
Club Sports
Club Sports are registered student clubs that are governed by Beloit Student Government. Current sports include fencing, ultimate Frisbee, martial arts, indoor hockey, and archery. All levels of experience are welcome.

Intramurals
Intramural Sports offer participants the opportunity to play organized sports in a recreational but competitive atmosphere, learn new sports skills, and have fun with fellow friends and students. The Intramural Sports program offers a wide variety of team sports, team and individual tournaments, and special events. You can find more information regarding the intramural program at:  https://www.beloit.edu/athletics/fanzone/intramurals/

These are just a few examples – students can talk with their RA, OL or peers for other ideas.
Here are just a few of the opportunities available to students at Beloit College:

The Center for Entrepreneurship in Liberal Education is a place where students can originate, plan, and execute their own entrepreneurial projects. Come to CELEB and turn your passions and dreams into self-designed careers!

- CELEB is a place that encourages students to develop the skills necessary for self-employment through actual practice.
- CELEB is an incubator for student businesses.
- CELEB is a commercial art gallery run entirely by students.
- CELEB is a communication, media, and technology Center with a fully functions audio recording studio, Maple Tree Studio.
- CELEB is a cable access television stations, BATV, channel 992, an integral part of the technology center.
- CELEB is a lab for post-production of video, film, and sound editing projects. Learn and practice skills of AVID software, pro-tools, assemble your own movies.
- CELEB is a student run foundation. The WISE Foundation is devoted to the pursuit of answers to problems and issues that relate to “What is Social Excellence?”

For information students can go to: [http://www.beloit.edu/celeb/](http://www.beloit.edu/celeb/)

The Duffy Partnerships is an academically rigorous, community-based sociology course which gives students both a macro and micro understanding of how institutions interact within society. Approximately 16 students a semester are selected and placed at field sites to work with and learn from community leaders in business, government, social services, education, health care and agriculture. They learn by doing, gaining an overview of the organization’s culture, goals, structure, resources, and strategies, as they focus on a specific project within the organization.

Students may deepen their Duffy experience by continuing for a second semester. In addition, each summer two or three students are invited to build on their course work by engaging in an eight-week stipend research project.

**Honors Terms**

A limited number of Honors Term Scholar Awards and Honors Term Service Awards are available to outstanding students who would like to continue their study at Beloit College for an additional term beyond graduation. Students who are selected will receive full tuition remission in exchange for undertaking a project that contributes significantly to the academic and/or co-curricular programs of the College and simultaneously furthers their own academic or professional development.
Honors Term Scholar Awards may be given for projects that involve academic research, educational research or program development. Honors Term Service Awards may be given for service to the College, service to the community, or a combination of these. All applications should state clearly the major emphasis of the proposed honors project. For more information send your student to: http://www.beloit.edu/registrar/for_students/honors_academic/honors_term/

Office of Academic Diversity and Inclusiveness:
The Office of Academic Diversity and Inclusiveness (OADI) recognizes and aims to dismantle the structural barriers in place that prohibit the attainment of our college mission for underserved and underrepresented students. OADI reimagines how diversity and inclusion operates by using an equity asset-based framework. This entails reforming institutional structures and practices to position underrepresented bodies and their assets (lived experiences, skills, and mindsets) at the center. OADI recognizes and values marginalized approaches to knowledge production and dissemination. Our work disrupts understandings of what is considered “academic” by centering and valuing non-majority discursive practices and ways of knowing. All information about the office and programs can be found here: https://www.beloit.edu/oadi/

Programs housed in OADI:

Student Excellence and Leadership (SEL) Program:
The Student Excellence and Leadership (SEL) Program at Beloit College is a Department of Education TRIO funded program that uses an asset-based model focused on developing a students’ academic, social, and personal excellence within a liberal arts setting. As a four-year program we are committed to working with students from the time they step foot onto campus for Summer Institute until they walk across the stage at graduation. We work with first-generation college students, students from low-income backgrounds and/or those who have documented disabilities and believe students from these backgrounds bring essential and much needed assets with them to college. More information is available on the website www.beloit.edu/sel.

The McNair Scholars Program
The Ronald E. McNair Post-Baccalaureate Achievement Program is a 2-year program focused on developing and preparing students for success at the graduate level. The main objectives seek to increase the number of students in doctoral degree programs who are low-income and first-generation undergraduates, or students who come from groups underrepresented in graduate education. McNair programming focuses on mentorship, independent research, and several professional development opportunities. Each McNair Scholar brings essential perspectives and assets to Beloit College and a much needed critical lens to academia overall.
WiscAMP
WiscAMP is part of the Louis Stokes Alliance for Minority Participation (LSAMP) that is federally funded by the National Science Foundation. WiscAMP seeks to increase the success and completion of degrees held by underrepresented domestic minorities (African American/Hispanic/Latino/a, Native American, and Pacific Islanders) in STEM (Science, Technology, Engineering and Mathematics) disciplines. This comprehensive program prepares future leaders in STEM, as well as promotes cohort building, quantitative proficiency, and research opportunities with Beloit College faculty.

Inclusive Success Initiative
OADI enacts its equity asset-based framework by providing students traditionally underserved within higher education with additional supports to ensure their successful navigation through college and beyond. The inclusive success initiative coordinates student access to campus-wide resources and provides tailored programming in the form of peer support groups, a staff mentoring program, a peer mentoring program, and an individualized college success coaching program.

Mellon Graduate School Exploratory Fellowship Program
The Mellon Graduate School Exploratory Fellowship (GSEF) is a 5-year program aimed at diversifying the professoriate in the humanities and social sciences. This program works with students who have a minimum GPA of 3.0 and are either first-generation college, low-income, underrepresented, or committed to diversity work who wish to attend graduate school. Through paid summer research, professional development workshops, one-on-one mentoring, classes, financial assistance, GRE prep, and one-on-one mentoring, students in the program are holistically prepared to apply and enter into graduate school.

Office of International Education
Beloit College believes in the importance of understanding the interconnectedness of the world, understanding one’s own and others’ cultures, and considering the impacts of one’s actions on others. To that end, the Office of International Education administers a wide range of off-campus opportunities abroad and in the U.S. that allow roughly 50% of Beloit College students to integrate a semester abroad into their studies, personal development, and career planning. Off-campus study also allows students to take courses not available on the Beloit College campus. Through a variety of programming and informational sessions, the office promotes the engagement of our international population with campus and community life. Events such as the annual International Symposium enable students to share their global experiences with the wider campus, while the college curriculum allows all students to obtain an international education. Additionally, a variety of programming, including International Education Week and the Weissberg Program in Human Rights, enable students to gain international perspectives throughout the year. Students interested in off-campus study should consult with their academic advisors as well as with advisors in the OIE.
Study Abroad Scholarships and Grants
A semester off-campus can cost the same, more, or less than a semester on the Beloit College campus, depending on the study location. However, in most cases, tuition payments will remain the same. A cost sheet listing options by cost is available on the Office of International Education website, along with a budget calculator, policies, and information on scholarships. All students intending to study off-campus are encouraged to discuss finances when they meet with a study abroad advisor, and to make an appointment with an advisor in the Office of Financial Aid to discuss budgets and possible changes to financial aid packages.

Venture Grants
For some students, the Initiatives program at Beloit College culminates at the end of their sophomore year with a self-designed summer project funded by a Venture Grant. The grants support entrepreneurial, self-testing, or intellectually challenging projects that benefit both the student(s) involved and others. Projects may be of a personal, service, or commercial character, and may be completed independently or through an organization. The Venture Grant program gives priority to projects that engage with "local" communities, broadly construed. That is, "local" can refer not only to the diverse localities of which particular students are a part but also to the various ways—and places—in which "local" questions, challenges, and opportunities can be engaged. International projects may also be funded, especially when the project includes a meaningful connection to the local. For more information send your student to: http://www.beloit.edu/initiativesprogram/venture/.

The Weissberg Program was established in 1999 by Beloit parent Marvin Weissberg. Originally broadly conceived around international affairs, today the program goal is to prepare Beloit College students to engage critically with human rights as well as promote and defend them responsibly. To do so, the Weissberg Program in Human Rights draws on a network of alumni and experts to support academic and experiential learning opportunities on the Beloit College campus and beyond. Some components of the Weissberg Program are:

- an annual alumni panel on pathways to engaging with human rights in careers and graduate studies
- the annual, week-long residency on the Beloit College campus of a leading human rights practitioner
- a grants program allowing students to gain hands-on experience with human rights during summer breaks
- scholarships helping support students with a demonstrated interest and commitment to understanding and advancing human rights
- a fellows program providing bridge funding to recent graduates to enable them to pursue the next steps toward further studies and careers related to human rights
- job shadowing

For more information, go to: http://www.beloit.edu/weissberg/

Other Beloit fellowships or grants
Additional information about other fellowships and grants can be found at: http://www.beloit.edu/lapc/funding/beloitonly/
Breaks and Holidays

What holidays does the college recognize?
Classes are cancelled for Thanksgiving Day and the day after Thanksgiving. For all other holidays during the semester, classes are held. However, the college recognizes the diversity of our students/faculty/staff members and supports their right to practice religious beliefs. If a student needs to miss classes for a religious holiday, they should contact their professors well in advance of the holiday to make arrangements for missed work.

When and what is midterm break?
Midterm break is a week in the middle of each semester when there are no classes scheduled. All students are allowed to stay on campus during midterm breaks. The specific dates for this year are listed on the calendar on the last page of this booklet.

What if a student needs a ride home for break?
Students can join the “Carcool Beloit” Facebook page. Students offer and request rides to Beloit College students on that page.

If your student needs to fly home, the VanGalder/Coach USA has bus service to O’Hare and Midway airports. VanGalder website is at http://www.coachusa.com/vangalder/ (the stop for the VanGalder Bus is in Illinois [right over the border from Wisconsin]. Choose South Beloit as the destination. Tickets for the bus may be purchased in the Accounting Office at the cashier’s window Monday-Friday from 8:00 a.m. – 4:00 p.m. or on site at the bus station.

For campus breaks the Residential Life office offers shuttle service between Beloit College and the VanGalder Bus Stop in South Beloit, Illinois. The shuttles depart from the corner of College Street and Clary Street by C-Haus.

Can students stay on campus during break?
Students may stay in their rooms during breaks except for the breaks between semesters. For breaks between semesters, all residence halls close the day after the last final examination and reopen the day before classes begin. See the calendar for exact residence hall closing dates. In order to help other students study, all students are encouraged to leave campus as soon as their last final exam is completed. (International students should contact the Office of Residential Life if they have difficulty finding a place to stay between semesters.)

Can I get a ride to the bus shuttle before and after break?
The Residential Life Office offers shuttle service between Beloit College and the VanGalder Bus Stop in South Beloit, Illinois before and after breaks. Below are the times when shuttles are available for student use. Please refer to the Academic Calendar for specific dates. The shuttles depart from the corner of College Street and Clary Street by C-Haus. Students may need to make a reservation based on when they need to leave.
What transportation is available during the semester?

**Local Bus Service:**
The Beloit Transit System (BTS) provides transportation around the City of Beloit. Bus stops are located conveniently near Beloit College. Using this service, students can get nearly anywhere in Beloit at a relatively low cost.

**Bus Service Outside Beloit**
If you need to take a bus outside Beloit, the VanGalder Bus Company, a subsidiary of Coach USA, provides service from Madison to Chicago with service to Rockford and other stops. Visit their website [http://www.coachusa.com/vangalder/ss.tickets.asp](http://www.coachusa.com/vangalder/ss.tickets.asp) for information on fares and schedules. Tickets can also be bought in the Accounting Office (2nd floor Pearsons) during the hours of 8:00 a.m. – 4:00 p.m. during the academic school year. The South Beloit (Illinois) bus stop is located at the McDonalds/Road Ranger Station near Interstate 90*.

*This is not within walking distance of campus.*

- The Office of Student Engagement and Leadership (SEAL) offers shuttles most weekends during select hours. The shuttles must be reserved in advance through SEAL on the second floor of Pearsons Hall by noon on the previous Friday.
- Shuttles to and from the VanGalder bus stop surrounding scheduled college breaks are run through the Residence Life Office. Check for posters around campus or stop by to ask about the shuttle schedule for the upcoming break.
- Many students are able to secure rides from other students or through Call Me-A-Cab of Beloit at 608-365-8855.

**Enterprise CarShare Program:**
This program is subsidized through the Beloit Student Government and offers an opportunity for students who choose to become Enterprise CarShare members an opportunity to get off campus and run errands, explore area communities, etc.

Financial Questions

How much spending money will my student need?
That is a difficult question to answer. With a full meal plan, students should not need much money for food during the week, but Sunday night meals are not included. Students can purchase dinner (Flex dollars) from Commons. Many students occasionally make dinner with friends, and some students order delivered food in the evenings or on weekends. Students will need money for toiletries and any additional good they want to eat. Most of the campus sponsored activities are free to students and the events that are not free are not too expensive. The biggest expense for students will be the text books they need to purchase or rent each semester.

What about financial aid?
The Office of Financial Aid may be consulted regarding financial aid, including scholarships, grants, loans and on-campus employment/work-study positions (most of which are available only to need-based financial aid recipients). Additional information is available online (www.beloit.edu/financialaid). The financial aid office is located on the second floor of Pearsons Hall, (608) 363-2663 or faoffice@beloit.edu.

Student Employment
Most on-campus employment/work study positions are initially available only to need-based financial aid recipients. Those students offered work study or campus employment in their financial aid should secure positions within the first three weeks of classes in the fall. After three weeks, campus supervisors may hire any students interested in working, regardless of aid eligibility. Students may also consider trying to secure jobs off-campus. All available on-campus positions are posted on a bulletin board in the Financial Aid office (second floor of Pearsons Hall) and online (www.beloit.edu/studentemployment).

Study Abroad Scholarships and Grants
A semester off-campus can cost the same, more, or less than a semester on the Beloit College campus, depending on the study location. However, in most cases, tuition payments will remain the same. A cost sheet listing options by cost is available on the Office of International Education website, along with a budget calculator, policies, and information on scholarships at: https://www.beloit.edu/oie/offcampus/financing/. All students intending to study off-campus are encouraged to discuss finances when they meet with a study abroad advisor, and to make an appointment with an advisor in the Office of Financial Aid to discuss budgets and possible changes to financial aid packages.

When will I receive my tuition bill?
The Accounting Office is responsible for monitoring the charges and payments on student accounts. Statements for fall semester charges are mailed in June and due in mid-August. Spring semester charges are sent by E-bill in November and due in early January. Payment for tuition, fees, room and board can be paid in full by the announced due date.
Payments for regular mail should be addressed to Beloit College, 700 College Street, Beloit, WI 53511, or you can contact Tuition Management System (TMS) as our third party payment plan option. If you wish to make monthly tuition payments or make an online payment, please contact TMS at 800-307-6851 or [https://beloit.afford.com/](https://beloit.afford.com/)

**What can I do at the Accounting Office?**

Students with their Beloit College I.D. card can cash checks, get change, and purchase tickets for the VanGalder Bus at the Cashier's Window, which is open Monday-Friday from 8:00 a.m. – 4:00 p.m. The office is located on the 2nd floor of Pearsons Hall.
Special Programs or Events

What is the Advising Practicum?
The Advising Practicum is a full-day series of workshops and sessions that occurs once every semester. It helps students step back, reflect on their interests, and plan to get the most out of their education—all with the guidance and expertise of advisors, professors, our in-house professional resources, alumni, and other students. During the day, first and second-year students participate in special advising sessions, and all students are invited to attend concurrent workshops on topics ranging from time management to dealing with stress to deciding on a major and finding summer opportunities. Academic departments also schedule events especially for their students. All of these activities share the aim of helping students think about how to get the most from their Beloit College experiences as well as to consider how their Beloit experiences are preparing them for their futures.

What is Symposium Day?
For over 40 years Beloit College has recognized outstanding undergraduate student research during the Student Symposium Day. Each spring, classes are suspended for one day to allow all students and faculty to participate in the Symposium Day program. The Annual Symposium Day is an opportunity for selected students to present their research to an audience of their peers, staff and faculty members. In some instances, students have worked on their research with faculty from other campuses ranging from Berkeley and Baylor and the universities of Wisconsin and Chicago to the University of Ghana. Each year, approximately 50 students are selected to present.

What is the daylong event called International Symposium Day?
Beloit College organized its first International Symposium in November 2002, with 24 panels and presentations by students who had studied in another country, whether in the U.S. (e.g., international students) or abroad. Student presentations fall into several categories: research undertaken while studying abroad; summer research completed abroad; experiential learning: analysis of current international events; and critical reflections on living and learning abroad. The Symposium gives the entire college community a chance to learn from students about other countries. The International Symposium is an annual event, taking place each November during International Education Week.

What is the Folk ‘n’ Blues Festival?
The annual Folk ‘n’ Blues Festival is a student-organized two-day music festival held outside on the Pearsons Lawn on campus in early fall. This free event exposes students to a variety of musicians and music genres. Hundreds of students and community members participate in this campus tradition, which has been in existence for over forty years.

What is Spring Day?
Spring Day is a weekday in spring in which no classes are in session and the Student Programming Board organizes a day of food, fun, and music. The day is designed to provide a break from classes, enjoy the spring weather, allow for some much-needed stress relief, and/or to catch up on schoolwork. This event is free for all students, and is traditionally held outdoors.
Miscellaneous

What if there is a campus emergency?
In case of a campus emergency students will be notified via their cell phone or room phone. You may go to the Beloit College website for information and updates: www.beloit.edu. The information will scroll across the top of the webpage.

What about food plans?
All first-year students are required to be on a full meal plan (blue plan). Vegetarian and vegan options are available at all meals. If a student has special dietary needs they should talk with the general manager of Bon Appétit. You may contact Ken Hnilo, General Manager, at 608-363-2927 or email at hnilok@beloit.edu. You can go to their website at: http://beloit-college.cafebonappetit.com/

What and where is the Mail Center?
In the lower level of Pearsons Hall you can find all student, faculty, staff and office mailboxes. The mail center hours are Monday – Friday from 10:30 a.m. – 3:30 p.m. Students may buy stamps and can utilize Federal Express Air/Ground to ship packages during Mail Center hours. Students are happy when they receive care packages from loved ones through the Mail Center.

What is the Turtle Creek Bookstore?
The college’s official bookstore, Turtle Creek Bookstore—Barnes & Noble, is located at 444 East Grand Avenue in downtown Beloit. From college apparel and textbooks to office/art supplies, magazines, gifts, greeting cards, snacks and beverages, Turtle Creek has it all.

Students who have paid their tuition or contracted a payment plan with Tuition Management Systems (TMS) will be approved (by the Accounting Office) to charge required course materials to their student account at the Bookstore, or on their web site. This option has to be renewed with Accounting every semester, in order to be continually able to charge materials. In future semesters, when course schedules are known ahead of time, books can be pre-ordered at http://www.beloit.bncollege.com.

All textbooks and required course materials are available to purchase; textbook options include: new, used, rental, digital, and digital rental. Ordering used books/rentals can save 25-80% off of new purchase price. In addition to textbooks, the bookstore also sells backpacks, study aids, and office and art supplies. Turtle Creek has a wide selection of spirit wear, including hoodies, sweatpants, T-shirts, mugs, water bottles, hats and much more. President Bierman is known to be a fan of the baseball cap with the big “B”. Student discounts on items like care packages, as well as software and computer hardware (up to 85% off), can be found online at http://www.beloit.bncollege.com. Turtle Creek is a Barnes & Noble College bookstore and accepts and sells Barnes & Noble Gift Cards. To receive notifications when sales occur, sign up on the bookstore’s website, Facebook page (facebook.com/turtlebooks), or phone app (search “My College Bookstore” on Google Play or the Apple Store).
I know all of your questions have not been answered, but hopefully many have. If you think there are other questions which should be included in next year’s edition please feel free to write Teresa Leopold at Beloit College, Associate Dean of Students Office, 700 College Street, Beloit, WI 53511, or email me at leopoldt@beloit.edu.

**Know your ABCs!**

**Expand your Beloit-ease vocabulary...**

- **815, 819**
  - Many of the residence Halls are numbered.

- **aPC:**
  - Academic Performance Committee – the committee that reviews student grades and academic petitions

- **BSG:**
  - Beloit Student Government

- **BSFFA:**
  - Beloit Science Fiction and Fantasy Association
  
  Provides and participates in science fiction and fantasy entertainment in all forms.

- **BTYB:**
  - Brought To You By
  
  Located on posters advertising events. This indicates who to contact about the event. All posters must include a BTYB indicator.

- **CCOC:**
  - Campus and Community Outreach Center
  
  Student run organization that provides opportunities to volunteer in the community.

- **DSS:**
  - Disability Support Services
  
  Coordinated through the Learning Enrichment and Disability Services Office, provides services and resources such as accommodations, adaptive technology, and study skill tools for students with disabilities.

- **DK’s**
  - Dining area located 1st floor of Pearsons Hall.

- **FYI:**
  - First-Year Initiative
  
  Seminar class that helps first year students with the integration process into Beloit College.

- **IFPC:**
  - Inter-fraternal Pan-Hellenic Council
  
  The governing board for the Greek organizations on campus.

- **ISR:**
  - Information Services & Resources
  
  Located on the second floor Mayer Hall. Contact them for information regarding email and internet connection.

- **LAPC:**
  - Liberal Arts in Practice Center (*703 Emerson*)
  
  Empowers students to maximize their liberal arts experience by bridging the gaps between the campus and community and the co-curricular and curricular and to develop academically grounded

- **LEADS:**
  - Learning Enrichment and Disabilities Services Office
  
  Works in conjunction with faculty, staff and student paraprofessionals, to assist students in being successful with the academic challenges of college.
• MI: Morse-Ingersoll Hall
The academic building in front of the library. Primarily houses the humanities.

• NSD: New Student Days
Orientation for new students and the beginning of the college career.

• OL: Orientation Leader
A student specially chosen as a link between the academic and social aspects of Beloit; a peer resource person for new students.

• OADI: Office of Academic Diversity and Inclusiveness.
The Office of Academic Diversity and Inclusiveness recognizes and aims to dismantle the structural barriers in place that prohibit the attainment of our college mission for underserved and underrepresented students.

• OILL: Office of Inclusive Living and Learning
The Office of Inclusive Living and Learning exists to help, educate, teach, work, and collaborate with students, faculty, and staff to create an understanding, inclusive environment within the entire Beloit community.

• P-Board: Programming Board
Student board that oversees the following entertainment committees: Folk ‘n’ Blues, C-Haus, Spring Day, and Student Programming.

• RA: Resident Assistant
Oversees a floor or house; helps build community; is a resource for students.

• RT: Round Table
Student paper designed to provide campus, regional, national and international news and entertainment relevant to student life at Beloit College, published weekly.

• SEAL: Student Engagement and Leadership
This office helps students make intentional decisions about their involvement, both in and out of the classroom for a more meaningful Beloit experience.

• SEL: Student Excellence and Leadership
The Student Excellence and Leadership Program at Beloit College is a Department of Education TRIO funded program that uses an asset-based model focused on developing a student’s academic, social and personal excellence within a liberal arts setting.

• TA: Teaching Assistant
Student chosen by a professor to assist other students in getting more from a class.

• WAC: World Affairs Center
Academic building on campus that houses, primarily, creative writing and modern languages.
# Where Can I Direct My Student for Information About...

<table>
<thead>
<tr>
<th>Question</th>
<th>Office or person</th>
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<tbody>
<tr>
<td>Academic Planning</td>
<td>Academic advisor</td>
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<tr>
<td>Counseling</td>
<td>Counseling Center, 1&lt;sup&gt;st&lt;/sup&gt; floor Porter Hall, 608-363-2331</td>
</tr>
<tr>
<td>Disability</td>
<td>Learning Enrichment and Disability Services, 2&lt;sup&gt;nd&lt;/sup&gt; floor north end Pearsons Hall, 608-363-2572</td>
</tr>
<tr>
<td>Disciplinary cases</td>
<td>Residence Life, 1&lt;sup&gt;st&lt;/sup&gt; floor Whitney Hall, 608-363-2350</td>
</tr>
<tr>
<td>Financial Aid/Work Study</td>
<td>Financial Aid Office, 2&lt;sup&gt;nd&lt;/sup&gt; floor south end Pearsons Hall, 608-363-2663</td>
</tr>
<tr>
<td>Health concerns</td>
<td>Health and Wellness Center, 1&lt;sup&gt;st&lt;/sup&gt; floor Porter Hall, 608-363-2331</td>
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<tr>
<td>Internships</td>
<td>Center for Liberal Arts in Practice, Corner of Emerson and College Streets, 608-363-2675</td>
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<tr>
<td></td>
<td>Their faculty advisor</td>
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<tr>
<td>Leadership activities</td>
<td>Student Engagement and Leadership Development Office, 2&lt;sup&gt;nd&lt;/sup&gt; floor north end, Pearsons Hall, 608-363-2301</td>
</tr>
<tr>
<td>Leave-of-absence or withdrawing from the College</td>
<td>Dean of Students, 2&lt;sup&gt;nd&lt;/sup&gt; floor north end Pearsons Hall, 608-363-2661 (both short-term and long-term)</td>
</tr>
<tr>
<td>Meal plan</td>
<td>Commons Dining Room, 1&lt;sup&gt;st&lt;/sup&gt; floor Chapin Hall, 608-363-2927</td>
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<tr>
<td>Residential concerns</td>
<td>Residence Life, 1&lt;sup&gt;st&lt;/sup&gt; floor Whitney Hall, 608-363-2350</td>
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<td></td>
<td>Area Residence Life Coordinators, residence halls</td>
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Sexual Assault

To file a report on campus: Residential Life, 1st floor Whitney Hall 608-363-2350; or Security 608-363-2355.

To report with the police: students can contact the police directly by calling 911, or students can request a college staff member to accompany them by calling security 608-363-2355.

For counseling: Campus Counselors 608-363-2643, 1st floor Porter; or call Sexual Assault Recovery Program (SARP) 1-866-666-4576 (not affiliated with the college)

To discuss options: confidential reporters - Teresa Leopold, Dean of Students office, 2nd floor north end, Pearsons or 608-363-2661 or Tara Girard, Director of Campus Health and Wellness Center, 1st floor Porter Hall or 608-363-2331; or the Sexual Assault Recovery Program (SARP) 1-866-666-4576 (not affiliated with the college)

Student ID replacement

Residence Life, 1st floor Whitney Hall, 608-363-2350

Study skills/tutoring

Learning Enrichment and Disability Services, 2nd floor north end, Pearsons Hall, 608-363-2572

Questions, concerns and comments can always be directed to the Dean of Students Office at (608)363-2661 (deanstu@beloit.edu). If they don’t know the answer, they will be happy to direct you to the appropriate individual or office.
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 19</td>
<td>Mon</td>
<td>New students arrive</td>
</tr>
<tr>
<td>AUG 20</td>
<td>Tues</td>
<td>New Student Days orientation begins</td>
</tr>
<tr>
<td>AUG 24-25</td>
<td>Sat-Sun</td>
<td>Residence Halls open for all students</td>
</tr>
<tr>
<td>AUG 24</td>
<td>Sat</td>
<td>Online registration, Porter Scholars</td>
</tr>
<tr>
<td>AUG 25</td>
<td>Sun</td>
<td>New Student Days orientation ends</td>
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<tr>
<td>AUG 26</td>
<td>Mon</td>
<td>Classes begin</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mon, 4:30 pm Convocation</td>
</tr>
<tr>
<td>AUG 26-30</td>
<td>Mon-Fri</td>
<td>First week of classes (add/drop)</td>
</tr>
<tr>
<td>AUG 30</td>
<td>Fri</td>
<td>Last day to add first-module or full-term course</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day to convert credit course to audit</td>
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<tr>
<td></td>
<td></td>
<td>Last day to turn in special project contract for first module or full</td>
</tr>
<tr>
<td></td>
<td></td>
<td>unit</td>
</tr>
<tr>
<td>SEPT 13</td>
<td>Fri</td>
<td>All Fall full-time students must be at full-time status</td>
</tr>
<tr>
<td>SEPT 17</td>
<td>Tues</td>
<td>Last day to drop first-module course</td>
</tr>
<tr>
<td>TBD</td>
<td></td>
<td>Homecoming/Family &amp; Friends Weekend</td>
</tr>
<tr>
<td>OCT 11</td>
<td>Fri</td>
<td>First module ends</td>
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<tr>
<td>OCT 12-20</td>
<td>Sat-Sun</td>
<td>Midterm break</td>
</tr>
<tr>
<td>OCT 21</td>
<td>Mon</td>
<td>Second module begins</td>
</tr>
<tr>
<td>OCT 23</td>
<td>Wed</td>
<td>Last day to drop full-term course</td>
</tr>
<tr>
<td>OCT 25</td>
<td>Fri</td>
<td>Honors Term applications for Spring 2020 due</td>
</tr>
<tr>
<td>OCT 30</td>
<td>Wed</td>
<td>Last day to add second-module course</td>
</tr>
<tr>
<td>OCT 31-Nov 8</td>
<td>Thurs-Fri</td>
<td>Advising Week for Spring Registration</td>
</tr>
<tr>
<td>NOV 8</td>
<td>Fri</td>
<td>Last day to drop second-module course</td>
</tr>
<tr>
<td>NOV 12-15</td>
<td>Tues-Fri</td>
<td>Online registration for Spring 2020</td>
</tr>
<tr>
<td>NOV 18-DEC 1</td>
<td>Mon-Sun</td>
<td>Spring 2020 online registration add/drop</td>
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<tr>
<td>NOV 18-22</td>
<td>Mon-Fri</td>
<td>International Education Week</td>
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<tr>
<td>NOV 20</td>
<td>Wed</td>
<td>International Symposium Day</td>
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<tr>
<td>NOV 26</td>
<td>Tues</td>
<td>FYI courses (INIT 100) end</td>
</tr>
<tr>
<td>NOV 28-DEC 1</td>
<td>Thurs-Sun</td>
<td>Thanksgiving break</td>
</tr>
<tr>
<td>DEC 1</td>
<td>Sun</td>
<td>Last day to cancel spring term residence hall contract without penalty</td>
</tr>
<tr>
<td>DEC 11</td>
<td>Wed</td>
<td>Classes end</td>
</tr>
<tr>
<td>DEC 12</td>
<td>Thurs</td>
<td>Study day</td>
</tr>
<tr>
<td>DEC 13</td>
<td>Fri</td>
<td>Exam day</td>
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<tr>
<td>DEC 14</td>
<td>Sat</td>
<td>Exam day</td>
</tr>
<tr>
<td>DEC 15</td>
<td>Sun</td>
<td>Study day</td>
</tr>
<tr>
<td>DEC 16</td>
<td>Mon</td>
<td>Exam day</td>
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<tr>
<td>DEC 17</td>
<td>Tues</td>
<td>Exam day</td>
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<tr>
<td>DEC 18</td>
<td>Wed, 5pm</td>
<td>Residence halls close for all students</td>
</tr>
<tr>
<td>DEC 19</td>
<td>Thurs, 4pm</td>
<td>Final grades due</td>
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<tr>
<td>Date</td>
<td>Event</td>
<td>Details</td>
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<tr>
<td>JAN 20</td>
<td>Sun, 9am</td>
<td>Residence Halls open for all students</td>
</tr>
<tr>
<td>JAN 21</td>
<td>Mon</td>
<td>Classes begin</td>
</tr>
<tr>
<td>JAN 21-25</td>
<td>Mon, 4:30pm</td>
<td>Dr. Martin Luther King Jr. Day Convocation</td>
</tr>
<tr>
<td>JAN 25</td>
<td>Fri</td>
<td>First week of classes (add/drop)</td>
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<td>All Spring full-time students must be at full-time status</td>
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<tr>
<td>FEB 8</td>
<td>Fri</td>
<td>Last day to drop first-module course</td>
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<tr>
<td>FEB 15</td>
<td>Fri</td>
<td>Incompletes from Fall 2018 due</td>
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<tr>
<td>MAR 8</td>
<td>Fri</td>
<td>First Module ends</td>
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<tr>
<td>MAR 9-17</td>
<td>Sat-Sun</td>
<td>Midterm Break</td>
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<tr>
<td>MAR 18</td>
<td>Mon</td>
<td>Second Module begins</td>
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<tr>
<td>MAR 20</td>
<td>Wed</td>
<td>Last day to drop full-term course</td>
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<td></td>
<td>Honors Term applications for Fall 2019 due</td>
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<tr>
<td>MAR 22</td>
<td>Fri</td>
<td>Last day to add second-module course</td>
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<tr>
<td>MAR 29</td>
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<td>Advising Practicum</td>
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<td>MAR 27-APR 5</td>
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<td>APR 5</td>
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<td>Last day to drop second-module course</td>
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<tr>
<td>APR 9-12</td>
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<td>APR 15-19</td>
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<td>APR 18</td>
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<tr>
<td>MAY 8</td>
<td>Wed</td>
<td>Classes end</td>
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<tr>
<td>MAY 9</td>
<td>Thurs</td>
<td>Study day</td>
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<tr>
<td>MAY 10 &amp; 11</td>
<td>Fri &amp; Sat</td>
<td>Exam days</td>
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<td>MAY 12</td>
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<tr>
<td>MAY 13 &amp; 14</td>
<td>Mon &amp; Tues</td>
<td>Exam days</td>
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<tr>
<td>MAY 15</td>
<td>Wed, 12 noon</td>
<td>Senior final grades due</td>
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<tr>
<td></td>
<td>Wed, 5pm</td>
<td>Residence Halls close for all non-seniors</td>
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<tr>
<td>MAY 16</td>
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<td>Senior activities</td>
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<tr>
<td></td>
<td>Thurs, 4pm</td>
<td>Non-senior final grades due</td>
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<tr>
<td>MAY 17</td>
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<td>Senior activities</td>
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<tr>
<td>MAY 18</td>
<td>Sat, 4:45pm</td>
<td>Baccalaureate</td>
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<tr>
<td>MAY 19</td>
<td>Sun, 11 am</td>
<td>Commencement</td>
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<td></td>
<td>Sun, 8 pm</td>
<td>Residence halls close for seniors</td>
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<tr>
<td>JUN 15</td>
<td>Sat</td>
<td>Last day to cancel fall term residence hall contract without penalty</td>
</tr>
<tr>
<td>JUL 12</td>
<td>Fri</td>
<td>Incompletes from Spring 2019 due</td>
</tr>
</tbody>
</table>
Send suggestions to:
Teresa R. Leopold
Beloit College
700 College St.
Beloit, WI  53511   mailto:leopoldt@beloit.edu