MISSING RESIDENT POLICY

If a member of the College community has reason to believe that a student is missing, contact Security at (608) 363-2355 immediately.

In compliance with the Higher Education Opportunity Act (2008) Missing Student Notification Policy and Procedures, it is the policy of Beloit College to actively investigate any report made to Security about a missing resident who is enrolled at the College and residing in on-campus housing. Each student will be notified of the Missing Resident Policy and Procedures via the Student Handbook.

For the purposes of this policy, a student may be considered to be a “missing person” if the person’s absence is contrary to their usual pattern of behavior or unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing student is: in a life threatening situation; has been with persons who may endanger the student’s welfare; having trouble with medication, drugs or alcohol; has expressed suicidal thoughts; or may be the victim of foul play.

Each student is required via the emergency notification information form, to identify the name and telephone number of the individual(s), a primary and secondary contact, to be notified in case of emergency or in the event that the student is reported missing. In the event the student is under the age of 18 and is not emancipated, the College is required to have the primary emergency contact be a custodial parent or guardian.

Upon receiving notification, Security, Residence Life, the Dean of Students office and other applicable College personnel will make reasonable efforts to locate the student to determine their state of health and well-being. These efforts may include, but are not limited to, checking the resident’s room, class schedule, and ID card use, talking with friends, locating the resident’s vehicle and calling the reported cell phone number if one is on file with the College.

At any point during the investigation of a resident believed to be missing, the college may communicate with emergency contacts to help determine the whereabouts of the resident. If the student is under 18 years of age, a college representative may contact the custodial parent or legal guardian.

If upon investigation by Security and staff, the resident student has been determined to be missing for at least 24 hours, the following will occur:
1. A college representative will attempt to notify the resident’s designated emergency contact.
2. If the student is under 18 years of age, a college representative will contact the custodial parent or legal guardian.
3. Security will inform the appropriate law enforcement agency.

Investigation will continue in collaboration with law enforcement officers as appropriate.

**NOTE: In order to avoid jurisdictional conflicts when an off-campus/commuter student is believed to be missing, the reporting person should notify local law enforcement authorities and campus security. College staff will assist the police with their investigation.

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(Pages 70-71 of the Student Handbook)