

# Introduction to Degree Audit

## What it does:

- Tracks progress towards general education, major, and minor requirements.
- Lists requirements, to show what courses can fulfill each requirement.
- Keeps record of course substitutions and who approved them.

## What it does not do:

- Does not replace meetings with advisors.
- Does not replace degree audit meetings with the Registrar.
- Does not work perfectly – any automated system has potential for error. If something looks wrong, don't panic, use our Alteration Submission Form in the Portal (or contact Gabby Wright, if it seems like an over-arching problem, rather than a glitch on an individual student).

## Breakdown of the Degree Audit Advising Worksheet

### Basic Information and Key

- Here you will find all basic student information: name, student ID, majors and minors, advisors, GPA, earned units, and class standing.
- You will also find the key of symbols you will see on the worksheet.

**PLEASE NOTE: This worksheet serves as a guide for students and their advisors. As with any automated system, there is potential for error. This worksheet should not be a replacement for contact with your academic advisor(s) and the Registrar's Office about your degree progress. Please see the final page for additional degree requirements and limitations.**

#### Personal Information

**Name:** Mouse, Minerva Louise

**ID Number:** 2166164

**Units Earned/Needed:** 1.75 / 31

**Total Transfer Units:** 1.75

**Career GPA:** .0000

**Class/Class Year:** First-year /

**Academic Standing:**

#### Advisor Information

**Advisor #1:** Faculty, Beloit T.

**Adv Type:** GEN

**Advisor #2:** Leopold, Teresa R.

**Adv Type:** MAJOR

**Advisor #3:** Boros-Kazai, Mary M.

**Adv Type:** GEN

**Advisor #4:** Westerberg, Charles G.

**Adv Type:** GEN

#### Degree Information: (Catalog Year 2013)

**Maj 1:** MATH1 Mathematics

#### Code Key:

✔ - Requirement is MET ✘ - Requirement is NOT MET

⚠ - An unapproved alteration or course substitution has been applied

🌱 - An approved alteration or course substitution has been applied

ⓘ - Indicates that a hold will prevent the student from registering for classes

🟡 - Course is In Progress 🟠 - Course being repeated

▶ - Represents a cumulative course

**RED - Requirement has been completed unsatisfactorily (UN)**

**BLUE - Transfer course work (TR)**

### Domains

- **IMPORTANT:** The "Domains" header will show as NOT MET for all students. This is because there is a manual check needed. Our system cannot verify that each Domain has been completed in a different course prefix, so this manual check is needed.
- Because this manual check is necessary, all Domained courses will display here. Each Domain will show a green checkmark if the student has completed .75 unit or two courses required to fulfill a Domain. If all Domains are checked off, simply verify that a different course prefix is represented in each to know that the requirement has been MET.

**✗ Domain Requirements (NOT MET)****15.00 Units Earned/ 0.00 Units Needed**

**PLEASE NOTE: All of your completed or in-progress Domained courses are listed below. Due to technical difficulties, you will need to manually calculate whether or not you have fulfilled all Domain requirements. Use the following criteria: 1) Each Domain must be satisfied by a different course prefix (e.g., PSYC, BIOL, HIST, CRIS, SPAN). 2) Each Domain requirement may be met by either one course (minimum value of .75 unit) or two courses (regardless of total unit value).**

**✔ Domain: Systems**

✔	CSCI *111 *01	Intro Object-Oriented Prog (1S)	A	1.00
✔	JAPN *100 *02	First-Year Japanese I (1S)	B+	1.00
✔	JAPN *105 *02	First-Year Japanese II (1S)	B	1.00
✔	MATH *115 *01	Calculus II (1S)	B+	1.00
✔	MATH *175 *01	Linear Algebra (1S)	A-	1.00

**✔ Domain: Arts****✔ Courses**

✔	ART *103 *02	Intro to Sculpture (2A)	A	1.00
✔	ART *115 *01	Intro Drawing & Design (2A)	A	1.00
✔	ART *200 *01	Printmaking (2A)	A	1.00
●	ART *210 *01	Intermediate Sculpture (2A)		(1.00 In Progress SPRING TERM 2015)

**✔ Domain: Behavior**

✔	ECON *199 *02	Principles of Economics (3B)	B	1.00
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**✔ Domain: Universe**

✔	PHYS *130 *01	Intro to Astronomy (Q, 4U)	A	1.00
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**✔ Domain: Texts**

●	ARTH *125 *01	Art in Euro& Amer Since 1300 (5T,W)		(1.00 In Progress SPRING TERM 2015)
✔	ARTH *245 *01	Modernism & Postmodernism (5T,W)	A-	1.00
✔	ENGL *190 *02	Intro Literary Study (5T,W)	A-	1.00
✔	PHIL *110 *02	Intro to Philosophy (5T,W)	B+	1.00
✔	PHIL *205 *01	Modern Philosophy (5T)	A-	1.00
✔	PHIL *234 *01	Existentialism (5T,W)	B+	1.00

**Skills**

- This section catches one Q and C course, and three W courses.
- On occasion, a course that is listed with two (or all three) Skills lands in the wrong category. Simply submit a request through our Alteration Submission Form to move the course to the Skill where you would like it to land.

**✗ Skill Requirements (NOT MET)****4.00 Units Earned/ 0.00 Units Needed**

**All students must complete a minimum of one designated quantitative reasoning course, one designated intercultural literacy course, and three designated writing courses. Each of these requirements must be satisfied by a different course.**

**✔ Sk: Quantitative**

✔	PHYS *101 *02	General Physics I (Q, 4U)	B	1.00
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**✔ Sk: Intercultural Literacy**

✔	SOCI *100 *02	Intro to Sociology (3B, C)	B+	1.00
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**✗ Sk: Writing**

**PLEASE NOTE: If you are a major in the Physics or Economics departments, special Writing requirements apply to you. Please see your major for details on these requirements.**

✔	HIST *245 *01	US 20th Cent 1945-Pres(3B,W,C)	A-	1.00
✔	JOUR *125 *01	Intro to Journalism (W, 2A)	B+	1.00
●	SOCI *310 *01	Classical Sociological Theory (W)		(1.00 In Progress SPRING TERM 2015)

**Liberal Arts in Practice**

- The LAP section will collect all courses that have a LAP designation to show the options for fulfilling the requirement, but a blank space will remain until the LAP Completion Form is submitted.

**✗ LAP Requirement (NOT MET)****1.00 Units Earned/ 0.00 Units Needed**

**In order to fulfill this requirement, you will need to submit a LAP Confirmation of Completion Form and return it to the Registrar's Office.**

**✗ Approved LAP Course****✗ LAP Eligible Courses**

✔	FEP *200 *24	Internship (L1)*	CR	Earned: 1.00units / 1 count
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- Once the LAP Completion Form is submitted, the course specified will fill in the blank, and the requirement will be MET (and the list of LAP options will disappear).

**✓ LAP Requirement (MET) 1.00 Units Earned/ 0.00 Units Needed**  
*In order to fulfill this requirement, you will need to submit a LAP Confirmation of Completion Form and return it to the Registrar's Office.*

**✓ Approved LAP Course**

✓ FEP \*200 \*24 Internship (L1)\* CR Earned: 1.00units / 1 count

**✓ Approved Alteration: Liberal Arts in Practice Course Requirement - LAP-1**

## Capstone

- The Capstone section simply verifies that a student has completed one CAP-designated course of .50-1.0 unit.

**✓ CAP Requirement (MET) 1.00 Units Earned/ 0.00 Units Needed**  
*.5 or 1.0 unit required. Not necessarily major-specific. Same course may NOT be used to fulfill both LAP & CAP requirement.*

**✓ Capstone Options**

✓ HIST \*310 \*01 Emotions in European Hist (W,C,CP) A Earned: 1.00units / 1 count

## Majors and Minors

- Majors and minors have been designed to reflect the catalog, splitting requirements into groups, and including the catalog language to explain what is required.
- If a requirement has been completed by a transfer course, or course substitution, you will need to complete the Alteration Submission form to reflect this on the worksheet.
- If the major or minor has an undefined requirement, such as Supporting Electives marked as "chosen in consultation with advisor" (see Sociology major below), note that these requirements will not populate automatically and you will need to submit the courses approved using the Alteration Submission Form.

**✗ Sociology Major (NOT MET) 9.00 Units Earned/ 11.00 Units Needed**

**✓ SOCI DEPARTMENTAL UNITS**  
**9.00 departmental units**

**✓ Required Sociology**  
**Required: SOCI 100, 300, 305, and 310**

✓ SOCI *100 *02 Intro to Sociology (C, 3B)	B	1.00
✓ SOCI *300 *01 Srvy Research Methods (W)	A-	1.00
✓ SOCI *305 *01 Social Statistics (Q)	B+	1.00
✓ SOCI *310 *01 Classical Sociolog Theory	B+	1.00

**✓ Elective Sociology**  
**Required: 5 units in SOCI chosen in consultation with the major advisor**

✓ SOCI *220 *01 Sociology Race & Ethnicity (C)	B	1.00
✓ SOCI *260 *01 Social Stratification (C)	B+	1.00
✓ SOCI *280 *01 Soc Deviance: free&control	B+	1.00
✓ SOCI *291 *01 Economic Sociology	A-	Earned: 1.00units / 1 count
✓ SOCI *291 *04 Senior Capstone (CP)	B+	Earned: 1.00units / 1 count

**✗ SOCI SUPPORTING UNITS**  
**2.00 supporting units chosen in consultation with advisor. At least one with significant multicultural/international content is strongly recommended.**

**✗ Supporting Electives**

## Other Courses

- There are two "Other Courses" sections that catch additional courses the student has taken.
- The first is for aid-ineligible courses. This should catch only zero-credit courses, F grades, and WP grades.

**✗ Other Courses #ADMIN (NOT MET)****0.00 Units Earned/ 0.00 Units Needed****✗ Aid Ineligible Courses**

- ✗ INIT \*101 \*12 Initiatives Advising Workshop VS (UN)
- ✗ INIT \*102 \*12 Initiatives Advising Wkshop 2 VS (UN)

- The second will catch any free elective courses that do not belong in any gen ed, major, or minor category.

**Other Courses (NOT MET)****6.50 Units Earned**

- ✗
- ✓ ECON \*306 \*01 Game Theory (Q) B 1.00
- ✓ ENVS \*390 \*09 Special Project\* CR Earned: 1.00 units / 1 count
- ✓ INIT \*100 \*15 First-Year Seminar A 1.00
- ✓ INIT \*103 \*15 Initiatives Advising Workshop 3 CR 0.25
- ✗ SAB \*235 \*01 Individual Overseas Program X Earned: 0.00 units / 0 count(UN)
- ✓ ECON 6024 Intro American Economy TR T Earned: 0.75 units / 1 count(TR)

**Additional Requirements**

- This is a for-information section, explaining all the requirements that cannot be tracked using the worksheet – limitations on Beloit and transfer credit.
- This, like the Domains section, will always show as “NOT MET”. These requirements are ones that should be kept in mind and monitored throughout a student’s career at Beloit and will be a part of the final check before certification for graduation.

**✗ Additional Requirements (NOT MET)****0.00 Units Earned/ 0.00 Units Needed****✗ Beloit credit limitations****✗ Maximum in one prefix***No more than 13 units with any one course prefix may be counted toward the total of 31 units required for graduation.***✗ Maximum ESL units***No more than a total of 2 units of English as a Second Language (ESL) may be counted toward the 31 units required for***✗ Maximum PE units***No more than 4 units of course work offered by the physical education department may be counted toward the 31 units required for graduation.***✗ Maximum TA units***No more than a total of 1 unit of Teaching Assistantship (395) may be counted toward the 31 units required for graduation.***✗ Transfer Limitations****✗ Maximum credit by exam***No more than 8 units of credit by examination (Advanced Placement, International Baccalaureate, GCE A-level) may apply to your Beloit degree.***✗ Maximum transfer units***No more than 15 units of transfer credit may apply to your Beloit degree.***✗ Senior residency***No more than 2 units of credit earned elsewhere may be transferred to Beloit during the senior year.*