

**BELOIT COLLEGE
DEPOSIT WORKSHEET**

NAME OF DEPARTMENT _____ DATE OF DEPOSIT _____

PERSON MAKING DEPOSIT _____

TYPE OF EVENT _____ DATE OF EVENT _____

ACCOUNT NUMBER	AMOUNT
_____	_____
_____	_____
01-0000-0000-2325 SALES TAX	_____

DESCRIPTION, ITEMS SOLD (ETC.)	AMOUNT
_____	_____
_____	_____
TOTAL GROSS SALES (BEFORE TAX)	_____
LESS SALES TAX (IF APPLICABLE)	_____
NET SALES TO DEPARTMENT	_____

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