

# APPLYING FOR TENURE-TRACK FACULTY POSITIONS

## Timeline and Review Process for Approval of Tenure-Track Position Proposals

Proposals for tenure-track positions will be considered according to the timeline below:

- September 15th: preliminary proposals of (up to 1,000 words) due to ASP.
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- All preliminary proposals will be made available to the campus community, and the committee will provide an opportunity for the campus community to offer feedback and ask questions prior to making decisions on preliminary proposals.
- September-October: ASP will meet with all proposing departments, programs or groups. These meetings are expected to occur in late September and/or early October during the committee's regular meeting time on a Tuesday between 4 pm and 6 pm.
- November 1: the committee will make recommendations about possible next steps in the process, which may include approval of the proposal as is, invitation to submit a full proposal, or denial.
- First Tuesday of Spring Semester: Full proposals (up to 10 pages), when requested, will be due to ASP.
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- The committee shall make all full proposals publicly available.
- March 31st: ASP shall make a final decision to approve or deny the proposals it reviews.

Complete procedures for proposing a tenure-track position can be found in [Chapter VI of the Administrative Policy Manual](#), "Special Provisions Governing Faculty Employment".

Departments/programs considering an application are encouraged to consult with the Provost and members of ASP if they have questions about the criteria by which proposals will be evaluated.