

FACULTY AGREEMENT FORM

FOR A SELF-DESIGNED INTERDISCIPLINARY MAJOR

This form must be signed by each faculty member who has consented to serve as advisor of the IDST major below. Before agreeing to serve as an IDST advisor, each faculty member is encouraged to consider and weigh the responsibilities listed below with their ongoing advising duties.

Student name: _____

Title of the IDST major: _____

Expected graduation date: _____

Upon signing this form, the faculty member agrees to the following responsibilities:

1. **Keep track of the student's progress:** Faculty advisors will work closely with the student and are expected to consult closely with the student *and with one another*. Each advisor who agrees to supervise an interdisciplinary major must ensure that the student is making adequate progress in the self-designed major, and is not straying from the proposal as it was approved. To this end, the advisor may require the student to submit regular progress reports.
2. **Send sixth-semester report:** At the conclusion of the sixth semester, each advisor will send to the Provost's Office a brief report confirming that the student is still on schedule and a confirmation of plans for the following year. This serves as additional support for the student who lacks a traditional department. As part of this check, each advisor and the student should review the student's plan for senior year. The student should be prepared to petition any necessary changes to the major in the seventh semester.
3. **Check graduation requirements and write evaluation letters:** Before the student graduates, the IDST Committee must receive from the student a portfolio of all relevant work, including a summary of the academic substance of the IDST major, the student's self-evaluation of the IDST major experience, and some evidence of successful completion of a capstone experience. The student will submit this portfolio of work to faculty advisors first. Each advisor will then review and evaluate the student's IDST major and general education requirements. Each advisor is to give the student a sealed evaluation letter, to be submitted to the Provost's Office along with the student's portfolio of work. The letters and the portfolio of work are due **two weeks before the last day of classes** in the semester that the student plans to graduate.

Faculty advisor's name: _____

Department: _____

Signature: _____ Date: _____