

BELOIT COLLEGE

700 College Street
Beloit, WI

Initial Application for Employment

GENERAL INFORMATION

Date: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Street Address: _____ City: _____ State: _____ Zip Code: _____

Home Telephone Number: _____ Mobile: _____ Work: _____

POSITION INFORMATION

Position applied for (be specific): _____ Date available for work: _____

Have you ever worked for Beloit College before? No Yes

If yes, when and what department? _____

List any friends or relatives working for us: _____

EDUCATION

Type of School	Name of School	Location	Number of Years Completed	Major & Degree
High School				
College/ University				
Bus. Or Trade School				

Beloit College does not discriminate on the basis of race, color, national origin, sex, age, religion, disability or sexual orientation. It is our intention that all applicants be given equal opportunity and that selection decisions are based on job related factors. An Equal Opportunity Employer

***Completed applications should be mailed to:
Beloit College, Human Resources, 700 College Street, Beloit, WI 53511***

-OVER-

Work History

Are you presently employed? Yes No If you are presently employed may we contact your present employer? Yes No

List all employment beginning with your present or most recent employer. Account for all periods of time for the last ten years, including periods of unemployment, self-employment, summer, and part-time jobs. Use additional sheets if necessary.

Employer	Employment Dates	List Job Titles and Duties Below	Salary	Reason For Leaving
Name	Beginning	Title Duties	Beginning	
Address				
Telephone	Ending		Ending	
Supervisor				
Name	Beginning	Title Duties	Beginning	
Address				
Telephone	Ending		Ending	
Supervisor				
Name	Beginning	Title Duties	Beginning	
Address				
Telephone	Ending		Ending	
Supervisor				
Name	Beginning	Title Duties	Beginning	
Address				
Telephone	Ending		Ending	
Supervisor				

I certify that the answers given by me to all the questions on the application and attachments are true, correct and complete, and without any significant omissions to the best of my knowledge and belief. I understand that any omission or misrepresentation in the application may result in refusal of or termination of employment with the College. I certify that my former employer has my signed permission to disclose any and all information regarding my employment and personnel records to Beloit College.

Applicant Signature

Date