Not long ago, I had a conversation with a current Beloit College student—a sophomore—who told me about her return flight to Beloit after visiting her family in Portland, Oregon, over a break. She had struck up a conversation with the person sitting next to her, and that person had asked where she was heading. Without really thinking about it, she responded instinctively that she “was going home.” Then she realized what she had said and realized its truth and its implications. Beloit College, in fewer than two years, had become her home.

It is our responsibility, during your time at Beloit College, to teach you, challenge you, mentor you, assist you in taking responsibility for the decisions you make, put new experiences in front of you, provide you with the confidence to take risks, guide you to see opportunities, and help you understand the myriad ways your liberal arts education can be put into practice. We have promised to do this, and we will do it exceedingly well.

But, in addition to all of that, we want Beloit College to be your home. When you arrive in the fall, make time to put your feet up, open a good book, and invite a passer-by into your room for some conversation. Begin to allow the roots to sink in. And let me say: It’s good to have you in the family. We couldn’t be more proud.

President Scott Bierman
# BECOMING A BELOITER: THE GUIDE

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First things first
First steps to take when you get this guide

Computing and technology
Get plugged in at Beloit: email, Internet, the Portal, and the Terrarium

Living at Beloit College
Housing assignments, meal plans, ingredients for an awesome room

Academics and course registration
Your First-Year Initiatives Seminar, signing up for courses, academic life

Health and wellness
The Beloit College Health Center, health care in Beloit, insurance, and health forms

Moving in
Getting settled on move-in day

Tuition payments and Finances
All about tuition, loans, and work study

Contact info

Becoming a Beloiter checklist
Your pre-arrival to-do list

Campus map
Where is everything?
FIRST THINGS FIRST

You’re about to begin an education that’s hands-on, close-knit (but big-minded), experiential, collaborative, globally and locally focused, and, above all, life-changing.

But you know all of these things already. That’s why you chose Beloit. What you might not know is how to get ready to start college this fall. The “Becoming a Beloiter” website and this booklet will serve as your go-to guides for what to expect, when to expect it, and what to do. Right now, the most important thing you can do to prepare is read through this guide, note important deadlines, and get online. This booklet is one of the few mailed pieces you’ll receive from us this summer.

All required forms can be accessed via the Becoming a Beloiter checklist at www.beloit.edu/becomingabeloiter.

A paper copy of the checklist can be found in the front pocket of this booklet. Most forms can be submitted online; others, you print, fill out, and mail back to us.

Please note: If you are an international student, a transfer student, an athlete, or a participant in programs like Student Excellence and Leadership, you’ll receive additional correspondence and to-dos that are not included on this checklist.

Still have questions? Call us—a list of phone numbers for campus offices can be found on pg. 27.

Welcome to Beloit!
COMPUTING AND TECHNOLOGY

Luckily, you can enjoy 21st-century technology alongside Beloit’s ancient Indian mounds and historic 19th-century buildings. Here’s how to get plugged in on campus.

Get in the “tank!”

The Terrarium, that is. The Terrarium is a one-stop-shop website for Beloit College students, faculty, and staff, and it features weekly posts, campus news updates, and daily event listings.

From the Terrarium, you can access your email and other personal and academic information, as well as buy, sell, or trade items with other Beloiters on the Campus Billboard (which is password protected). Visit beloit.edu/campus to make the Terrarium your homepage!

Username and password

In the pocket of this booklet, you’ll find your Beloit College username and a temporary password. We highly recommend that you change your password immediately:

1. Go to beloit.edu/isr/it/passwords.
2. Follow the instructions to enroll in Beloit College’s password system.
3. Follow the prompts and change your password.

You’ll use this username and new password not only for email, but also for registering computers on the college network, printing, and accessing the Portal and Moodle (which some professors use to create online communities for classes). In order to protect your private information, as well as the privacy of your classmates, it is crucial that you never share your password with anyone—including parents or friends.

Email and more

Beloit College uses Google Apps for Education (GAE) for email. GAE also includes a calendar tool and a document management system called “Drive” that has unlimited storage. If you have a personal Gmail account, you already know how this works.
To access your Beloit College email account, go to the Terrarium (beloit.edu/campus) and link in through the “Email” button or go to mail.beloit.edu or gmail.com and enter your full email address as your username (yourname@beloit.edu).

Make a habit of regularly checking your Beloit email account. **Most communications you’ll receive this summer will come via email**, including your housing and roommate assignment, mailbox number, and financial aid information. Your Beloit email will also be an essential tool for communicating with professors, staff, and students at Beloit College.

**The Portal**

The Portal is an online application that gives students access to personal academic information: things like class schedules, grades and grade point averages, and transcripts. You can check semester grades here and register for courses, as well as update personal information. Many forms referred to in this booklet are available via the Portal under the “New Students” tab. Log in through the Terrarium.

**Technology policies**

For rules and regulations of Beloit computing, and the services Information Technology (IT) offers, go to beloit.edu/isr/plans/ and read:

- Ethical Use of Computing and Information Resources
- Personally Owned Technology Policy
- Computers Connected to the Beloit College Network Policy

**Antivirus software**

All computers hooked up to Beloit’s network must have current antivirus software. Find more information at beloit.edu/isr/it/campuscomputing/software/.
Connecting to the network

On move-in day, your Resident Assistant or other Beloiters can show you how to register your computer, tablet, phone or other mobile device with the college network. College staff will be available in Mayer Hall to assist you.

Students can connect to the network through a wired port or wireless connection. Each student has a wired port in her/his residence hall room; to connect this way, you’ll need an Ethernet cable, either 14’ long (most rooms) or 25’ (some special cases). You can buy a cable for $5 from the Information Technology (IT) department, which is located on the second floor of Mayer Hall.

Wireless

Beloit College offers wireless network access in all academic, administrative, and residential buildings on campus. There is also significant outdoor wireless coverage accessible outside of Pearsons Hall and the residential quad. For more information about our wireless network (BCNet), see beloit.edu/isr/it/campuscomputing/wireless.

Personal wireless routers are not allowed in campus buildings. Please refer to our Personal Wireless Router Policy (beloit.edu/isr/plans/) for more information.

What kind of computer should I bring?

All students can utilize Beloit’s many (free) computer labs. However, most students choose to bring their own laptops, either PC or Macintosh. Some students also use tablets, or desktop computers. Recommended hardware standards can be found online at beloit.edu/isr/it/campuscomputing/hardware/, as well as information on student computing and technology discount opportunities at beloit.edu/isr/it/campuscomputing/discounts.

Related to-do items:
(for forms and deadlines, see checklist)

  Password change/email set-up, computing policies.
LIVING AT BELOIT COLLEGE

While you’ll spend a lot of time at Beloit in class, you’ll spend even more time in your residence hall. Here’s what you need to know about getting settled on campus.

Meal plans

All first-year students need to have a meal plan within the college’s “Blue Tier” plan.

The Blue Plan has five options:
- 20 meals/week + $100 in Flex/semester
- 14 meals/week + $375 in Flex/semester (default)
- 10 meals/week + $435 in Flex/semester
- 7 meals/week + $525 in Flex/semester

**All new students are defaulted to the 14 meal + $375 Flex plan,** but students can switch to another Blue Plan option within their first 10 days on campus.

Flex dollars are used like real dollars; you can spend $1 on coffee or $20 on dinner. Unused Flex dollars will roll over from fall to spring semesters, but will not roll over at the end of spring term. DKs, Java Joint, Sunday night dinner in DKs, and late night snacks only accept Flex dollars. A “meal” refers only to dining in Commons, while “Flex dollars” can be used in Commons and elsewhere.

For more info about meal plans, go to: beloitcollege.cafebonappetit.com/meal-plans/

Housing/roommate assignment

**You can expect to receive your housing and roommate assignment (along with your mailbox assignment) by mid-July.** Before that time, the director of Residential Life considers your residence hall agreement information (due now, if you haven’t submitted it already) to match you with someone compatible.

Most first-years are placed in double rooms. Occasionally, first-years have singles, triples, or, in rare instances, quads.

Residence halls at Beloit

Once you get your housing assignment, you’ll probably want to learn all there is to know about your new home. For more information, go online: photos and floor plans of each hall are available at beloit.edu/reslife/admitted. Click “Housing Options” > “Traditional Residence Halls.”
Resident Assistants

On move-in day, you’ll meet your hall’s Resident Assistant and discuss your floor’s norms and the basics of on-campus living. Your RA will be there throughout the academic year to help with any concerns you have about adjusting to college life.

Emergency alert system

The college has a campus alert system that is used to share pressing college news and to contact students, faculty, and staff in the event of an emergency. The system simultaneously distributes messages via voice (phone), text message, and email. It is tested each semester.

Emergency contact information

Log in to the Portal to give us this info (refer to the checklist). We’re required to have it on file.

Sexual assault awareness assignment

To help ensure students arrive on campus ready to start a safe and healthy college life, we require you to complete a sexual assault awareness tutorial online and then participate in a discussion during New Student Days (or you can’t register for classes!).

Part of this assignment is reviewing the Student Regulations and College Policies Handbook (check out the Alcohol Policy, Sexual Assault and Misconduct Policies, and Harassment Policy under the “Handbooks and Policies” section at beloit.edu/current/). Bookmark this page for future questions!

Use of preferred name on campus

To encourage a more open and welcoming campus community environment, we have a policy whereby any community member has the option to use a “preferred” first and/or middle name on campus wherever possible. Search for the “preferred name policy” on our website to determine whether or not you want to submit a request to use a preferred name on campus; there is a link to the request form at the bottom of that page. To ensure that your preferred name appears in a timely manner on class rosters, in Moodle, and throughout the Portal, we encourage you to submit your request no later than August 1.
Publicity Opt Out Form

You’re going to have some great accomplishments in college—and at times we may want to share them publicly. For example, you may deliver your class’s Commencement address, have the lead in a play, or break a college athletic record in your sport. If you don’t want us to share accomplishments like these publicly or to identify you if your photograph is taken by the college, you may opt out using this form.

Telephones

All students are encouraged to have a cell phone. This is a main line of communication not only for our emergency alert system, but also for communication between students, as well as between students and faculty/staff.

Most students use cell phones for local and long-distance calls, but a land line connection is provided in most rooms (except in Emerson Hall Apartments). Local and campus calls are free.

Refrigerators and microwaves

You can rent a fridge and/or microwave for $50 each per academic year. Reserve one ahead of time with a $10 deposit per item and the rental form.

Mail, shipping, and mailboxes

You’ll get your campus mailbox number assignment via email in mid-July with your housing assignment. Your college address format is:

    [Your Name]
    Beloit College Box [your box number]
    700 College St.
    Beloit, WI 53511

Please don’t ship anything to the college until the first week in August. The Mail Center can’t process and store packages until then.

The Mail Center is located in the lower level of Pearsons Hall.

What’s provided in your room

A chest of drawers, a mirror, a desk, a chair, a single bed and mattress (36” x 80”), blinds or drapes, and Internet.
Making it home: What to bring

The list seems exhausting, but it’s basically common-sense stuff. Residential Life has partnered with an outside vendor to provide one-stop shopping for room essentials in comprehensive sets. Go to beloit.edu/reslife/admitted/ for more information. Students have suggested the following:

- Sheets (single 36” x 80”)
- Pillows and pillow cases
- Mattress pad
- Blanket/comforter
- Alarm clock

- Trash can
- Dry-erase/message board for your door
- Plants
- Posters, wall hangings, etc.
- Throw rug
- Desk lamp (but no halogen bulbs!)

- Iron
- Umbrella
- Flash drive
- Cell phone and cell phone charger

- School supplies: paper, pens, pencils, erasers, highlighters, paper clips, stapler, Post-its, calculator, tape, folders, planner
- Plates, mugs, cups, silverware
- Dish soap and sponge
- Paper towels
- Laundry detergent, hamper, quarters for laundry machines
- Towels
- Bathrobe
- Flip flops/shower shoes
- Toiletry basket
- Shampoo, conditioner, soap
- Hair brush, other hair products
- Band-Aids, first aid kit
- Kleenex
- Contacts, contact solution, glasses
- Medicine/prescriptions/lock box to put them in
- Hangers
Clothes for both warm and (very) cold weather
Gym clothes/shoes
Small sewing kit, toolkit
Water bottle, water filter

Computer, laptop charger, computer accessories including a surge protector power strip

For those traveling long distances, many of these suggested items can be purchased in Beloit.

Exchange students may borrow a linen set that includes sheets, a pillow and pillow case, a blanket, and a set of towels.

What not to bring
Halogen lamps
Pets (besides fish)
Weapons of any kind
Waterbeds
Candles/incense
Toaster ovens
Hot plates
Air conditioners

Laundry
Coin-operated washers and dryers are located on the lower level of most halls ($1.25/load to wash, $1/load for 60 minutes of dryer time).

Smoking policy
All Beloit College residence halls are smoke-free. In fact, it’s a city ordinance. Smoking is not allowed within 15 feet of building entrances and windows. Some students who have asthma or allergies can’t be around smoke at all.

Storage
We have two secure storage areas which are open by appointment. You can store large trunks, boxes, and plastic totes. You might be charged a small fee, depending on what you store.
Parking/transportation

First-years are advised not to bring vehicles, since on-campus parking is limited and many services are either provided on campus or within walking distance. Regularly scheduled shuttles and city buses can get you to stores for groceries and other needs, and plenty of students get around by bike. The Enterprise Car Share Program offers another transportation alternative to licensed drivers.

If you do bring a car, you will need to participate in the parking lottery. You can request a parking permit ($80/term) using a form in the Portal (refer to the checklist). Most new students who request a parking permit will be able to obtain one; however if too many requests are received, we will maintain a waiting list. If you’re approved for a permit, you can pick up your permit/sticker at the Security Office when you arrive on campus. Parking stickers are required to park in college lots. City street parking requires cars to move every day.

Living in Beloit, the city

Beloit College extends beyond campus. Several campus facilities, including CELEB (the entrepreneurship center), ABBA (the student-run art gallery), Hendricks Center for the Arts, and Turtle Creek (the Beloit College bookstore) are located downtown.

Downtown Beloit is just a short walk down the hill from Beloit College. Within walking distance, you’ll discover plenty of dining options, cafés, and study spots with student specials. When you’re in desperate need of a study break, you’ll also find open mic nights, trivia contests, live music, and plenty of fun social events. On Saturdays in May-October, Beloiters love to peruse the Farmers’ Market (which is renowned statewide).

For more information, visit beloit.edu/morebeloit/beloitbeyond/. Also, see our Google-based campus map at beloit.edu/visitors/explore/maps/, which includes running, biking, dining, and diversions features.

For a list of local banks, pharmacies, and stores, visit beloit.edu/seal/getoffcampus/shopping/. To find out about the diverse religious communities and spiritual opportunities on and off campus, visit beloit.edu/slp.

Related to-do items:
(for forms and deadlines, see checklist)

Residence hall agreement (due on or before your date of deposit), sexual assault awareness assignment, emergency contact form, publicity and photo opt out form, parking permit request form, microwave/refrigerator rental form (optional).
You’re going to get a distinctive, one-of-a-kind education at Beloit. That means we do things a little differently around here, extending to how you choose classes and kick-start college life. Below is what you need to know about hitting the books, Beloit-style.

Registering for courses

This summer, you might hear from friends attending other schools that they’ve already registered for their first-semester courses. You won’t have, but don’t fret: We’ve got you covered.

Incoming students complete the registration process during **New Student Days (August 21-27)**. By that time, you will have been on campus awhile, talked to professors, and have started to see, in person, what the college has to offer. We think it helps you make a more informed decision; you’ll choose classes during a one-on-one session with your First-Year Initiatives advisor.

Course load

Generally, incoming students take four one-unit courses, one of them being the First-Year Initiatives (FYI) seminar. During New Student Days transfer and exchange students attend a seminar with their academic advisor, but most do not take FYI.

To see **Fall 2017 course offerings**:

1. Go to the Portal (no need to log in), and click on the “Course Search” tab and then the icon.
2. From the “Term” drop down menu, select “Fall Term 2017.”
3. View the complete schedule (subjects are listed alphabetically), or you can apply filters.

As you’re looking, note that all FYI seminars meet Tuesdays and Thursdays from either 10 a.m. to noon or 2 p.m. to 4 p.m.

To see the entire Beloit College course catalog, go online to the checklist. It’s all linked there.
First-Year Initiatives (FYI) seminar

This nationally acclaimed program gets you connected and comfortable with Beloit College. It kicks off with New Student Days, when new students are the only ones attending class—specifically, FYI seminars. It’s your first taste of the engaged, hands-on, eclectic, think-on-your-feet learning that defines a Beloit education.

If you haven’t already registered for your FYI seminar, go to beloit.edu/admitted/fyi_descriptions/, read the course descriptions, and fill out the FYI registration form to give us your top five choices.

Professors’ names are not listed with the descriptions—on purpose. We want you to choose a topic that sounds interesting to you, regardless of what you think your major field might become. No FYI can be pinned down to just one discipline, which we love. We think you will, too.

You’ll find out which FYI seminar you’re assigned to when you arrive on campus. All seminar assignments are final.

Purchasing/renting text books

The college’s official bookstore, Turtle Creek Bookstore–Barnes & Noble, is located at 444 East Grand Avenue in downtown Beloit. From college apparel and textbooks to magazines, gifts, greeting cards, snacks and beverages, Turtle Creek has it all.

Students who have paid their tuition or contracted a payment plan with Tuition Management Systems (TMS) will be approved (by the Accounting Office) to charge required course materials to their student account. This option has to be renewed with Accounting every semester, in order to be continually able to charge materials. In future semesters, when course schedules are known ahead of time, books can be pre-ordered at beloit.bncollege.com. All textbooks and required course materials are available to purchase; textbook options include: new, used, rental, digital, and digital rental. Ordering used books/rentals can save 25-80% off of the new purchase price.

In addition to textbooks, the bookstore also sells backpacks, study aids, and office and art supplies. Turtle Creek has a wide selection of spirit wear, including hoodies, sweatpants, T-shirts, mugs, water bottles, and hats. President Bierman is known to be a fan of the baseball cap with the big “B.” Student discounts on items like care packages, as well as software and computer hardware (up to 85% off), can be found online at beloit.bncollege.com.
To receive notifications when sales occur, sign up on the bookstore’s website, Facebook page (facebook.com/turtlebooks), or phone app (search “My College Bookstore” on Google Play or the Apple Store).

Questionnaire for advisor

Help your academic advisor get to know you. Log in to the Portal, go to the “New Students” tab and complete the Questionnaire for Advisor.

Final Transcript and AP/IB/GCE A-Level/College Transfer credits

Once you have completed your studies at your current school and have graduated high school or finished your college exams, please arrange to have your final official transcript(s) sent to the Registrar’s Office. If applicable, official results of your AP/IB/etc. exams should also be reported to Beloit College so they can be evaluated for credit. Before New Student Days, your Beloit College transcript will be updated to reflect any credit received. You can view your transcript on the Portal.

Academic calendar

The academic calendar is included in the front pocket of this booklet, and it’s also online.

Disability assistance

If you have a disability, the Learning Enrichment and Disability Services Office is here to help. If you plan to have accommodations like special housing arrangements, extra time on exams, or other assistance (for instance, if you need print materials in an audio format), contact Joy de Leon (608-363-2572) as soon as possible (now for housing arrangements, by July 15 for other requests) to set up these resources. You’ll find more information online at beloit.edu/dss.

Related to-do items:
(for forms and deadlines, see checklist)

FYI seminar registration form, final high school transcript, college transfer credit reporting, questionnaire for advisor, disability accommodations.
HEALTH AND WELLNESS

Here’s what you need to know about staying healthy at Beloit.

What we need from you:

The forms mentioned below are online at beloit.edu/wellness/forms. Health forms are due by July 15. Students who have not submitted health forms prior to New Student Days will not be allowed to register for classes.

• Physical record/health forms

You must have completed health forms on file with the Health and Wellness Center. All forms are kept confidential. A physical exam is not required, but is strongly encouraged. **If you have a chronic illness or any other health concerns, we recommend that you make an appointment to see your local doctor at home before starting the academic year at Beloit.**

• Immunization records*

According to Wisconsin law, all entering students born after 1956 must show proof of one of the following:

1. Having had two doses of MMR vaccine (measles, mumps, and rubella)
2. Having had the diseases measles, mumps, and rubella
3. Laboratory evidence of immunity

*Dates/records of immunizations must be entered on the Student Health History form.

• Immunization awareness verification

Wisconsin law requires:

1. All college students be informed about meningococcal meningitis and hepatitis B.
2. Colleges maintain (confidential) records of students’ vaccinations.

Beloit College Health and Wellness Center

The college collects a health and wellness fee, in addition to tuition, room and board fees. This modest fee assists in financially supporting the health and wellness activities and services on campus.

The Beloit College Health and Wellness Center is located on the first floor of Porter Hall. The Center is open Monday-Friday from 8:30 a.m. to 4:30 p.m.
and has extended hours some evenings. For more information, visit beloit.edu/wellness.

The Health and Wellness Center offers the following services:

- Gynecology and birth control
- Lab testing (a lab technician makes weekly campus visits)
- Light therapy room
- Limited immunizations
- Medical equipment to loan (e.g., crutches, canes, heating pads)
- Nurse consultations
- Nurse practitioner appointments (billed through insurance)
- Referrals to specialists and community health services
- Short term counseling for mental health issues
- STI testing
- Strep screening
- TB skin testing offered at specific times during the year (call ahead)

...and much more.

Health insurance

All Beloit College students are required to show proof of health insurance coverage for the 2017-18 academic year, or they will be billed for an insurance plan offered by the college. If proof of insurance is not received by July 31, insurance charges cannot be removed from the tuition bill.

If you have health insurance:

Check with your particular insurance/HMO plan to see if you have coverage in the Beloit area, and if so, what your plan covers, i.e., which hospitals/clinics and what services (e.g., on-campus nurse practitioner visits, off-campus appointments, prescriptions, etc.). If you plan to see the on-campus nurse practitioner, then check your insurance to see if Beloit Health System is an in-network provider.

If you do not have health insurance:

Please complete the Student Health Insurance Selection Form on the Portal.

You must either submit the insurance waiver form or complete the insurance selection form. The proof of health insurance form, as well as information about the alternative insurance plan offered through the college, will be available on the Portal by June 1.
If you’re an international student (with a J-1 or F-1 visa):

Do not complete either insurance form. Beloit College will automatically enroll you in a mandatory health insurance plan and bill the cost to your student account. After you arrive on campus, you’ll receive an insurance card in your campus mailbox.

All students:

Whether you have your own insurance plan, or choose to enroll in the college’s plan, please note that you are responsible for paying your own medical expenses. Any medical expenses incurred will be billed to you and/or your insurance. Do not send insurance claims to the Health Center or Athletics. Also plan to bring a copy of your insurance card and carry it with you at all times.

Transportation for healthcare appointments

Beloit Health System provides van service to Beloit Memorial Hospital and to Beloit Clinic upon request from the Health Center. The van leaves campus between 1 and 1:30 p.m. and returns about 3 p.m. Call the Health Center 24 hours in advance to request this service, and meet the driver at the Health Center. If you need transportation at different times, city taxis and buses are available.

Nurse practitioner appointments and billing

A medical practitioner from the Beloit Health System has limited hours on campus, Monday through Friday. Call the Health Center to schedule an appointment. The campus nurse is available to see students on weekdays by appointment or as walk-ins when possible.

The Health Center can also assist with setting up appointments with off-campus medical personnel.

You can see the Health Center R.N. for free. Nurse practitioner visits—on or off campus—will be billed to you and/or your insurance. If you plan to see the nurse practitioner, check to see if your insurance has an in-network relationship with Beloit Health System. All visits with the nurse practitioner will be billed to your insurance by Beloit Health System.
Counseling Center

The on-campus Counseling Center offers free counseling visits for all students. Long-term or chronic mental health needs will be referred to off-campus mental health providers, as appropriate.

Health care in greater Beloit

For information on health care providers in the city of Beloit, visit beloit.edu/wellness/community/.

Athletic health information

Beloit College Athletic Training services and access to the Athletic Training Room are available only to our NCAA athletes.

Athletes will receive additional correspondence about athletic health forms and pre-season procedures directly from the Athletics Department and their respective coaches.

Be aware that while the college does not require physicals for students in general, all athletes are required to have a Sports Pre-Participation Exam, conducted by a physician, prior to the start of a season. The exam form can be downloaded from the Athletic Training Electronic Medical Record database (Sportware). For access details, visit beloit.edu/athletics/department/training/meddocs/.

Related to-do items: (See checklist for forms and deadlines)

Student health history, immunization records, physical exam form (if needed), permission for treatment, meningitis/hepatitis B awareness form, athletics forms, insurance waiver form OR insurance selection form.
Here’s what to expect on move-in day, which is **Monday, August 21.**

*Note to international students, Student Excellence and Leadership Program participants, and varsity athletes:* Your move-in day is earlier. You’ll receive additional correspondence about your move-in process.

**Check-in and everything else you’re doing that day**

**On move-in day, you can check in starting at 9 a.m. at the corner of College St. and Clary St. A formal welcome from President Bierman and others begins at 3 p.m. in Eaton Chapel.** The day will consist of getting your ID photo taken, hooking up your computer, completing employment paperwork, meeting your academic advisor, and getting to know other new Beloiters.

To see a full schedule of the day’s events, as well as parking instructions, go to beloit.edu/orientation/.

**Getting it all in**

Bringing a suitcase/car/truck load of stuff? Have no fear. Student leaders like Resident Assistants and Orientation Leaders will help you move in. Push carts, as well as golf carts driven by staff, will be available to assist in carrying heavy items.

**New Student Days T-shirt**

Celebrate the start of your Beloit career by ordering a T-shirt! You can find the form on the checklist.
Arriving at Beloit

By car:
Beloit is easily accessible by car. For directions, visit the Becoming a Beloiter website.

By plane:
We recommend using Chicago’s O’Hare International Airport. From O’Hare, it’s an easy 70-mile drive or bus ride to Beloit. Please note that the Van Galder bus runs only from Chicago O’Hare and Chicago Midway airports, not the Milwaukee or Madison airports. Log in to the Portal to give us your flight information.

By bus:
College vans will meet each Van Galder bus arrival at the South Beloit, Ill. terminal on move-in day between 9 a.m. and 2 p.m. If you’re arriving outside of this timeframe, contact Orientation staff at orientation@beloit.edu or 608-363-2301.

From a hotel in Beloit:
On move-in day, we’ll pick students up from several hotels in the area; you can find a list below. Ask the front desk for shuttle times. To get the reduced rates on your room, make a reservation by the stated deadline and mention you’re attending Beloit College.

Ironworks Hotel - (608)-362-5500
500 Pleasant St. in Beloit
(2) Queen beds, Heritage Suite, or Legacy Suite - 15% off best available rate

Hampton Inn - (608)-362-6000
2700 Cranston Rd. in Beloit
(1) King bed w/sofa sleeper - $134/night
or (2) Queen beds - $144/night
Reserve by Thursday, July 20

Fairfield Inn - (608)-365-2200
2784 Milwaukee Rd. in Beloit
(1) King bed or (2) Queen beds - $100/night
Reserve by Tuesday, July 18
Best Western - (815)-389-4211
5910 Technology Dr. in South Beloit
   (1) King bed or (2) Queen beds - $92/night
   Reserve by Tuesday, August 1
   URL: http://book.bestwestern.com/bestwestern/groupSearch.do?groupId
   Booking ID: E22YQ5R8

Super 8 - (608)-365-6000
2790 Milwaukee Rd. in Beloit
   (1) Queen bed - $70/night
   or (2) Queen beds - $75/night
   Reserve by Thursday, July 20

Related to-do items:
(for forms and deadlines, see checklist)

   Flight arrival information, New Student Days T-shirt order form, New Student Days schedule.
TUITION PAYMENTS AND FINANCES

Here’s what you need to know about tuition payments, financial aid, on-campus work study, and campus employment.

Paying your tuition

The Accounting Office will mail your fall semester bill no later than June 23, 2017. Students may also view their fall semester bill on the Portal. (No parent access at this time.)

- Click on the ‘Financial Services’ tab
- Click ‘My Account Info’
- Click ‘Course and Fee Statement’
- Click ‘Generate my Course and Fee Statement’
- Click ‘View my Course and Fee Statement’

Payment is due by Friday, August 11, 2017.

Payment options

Check payment

Please be sure your student name and student ID number appear on checks.

Make checks payable to “Beloit College” and mail:

- Checks paid by family or 529 plans to:
  Board of Trustees of Beloit College
  P.O. Box 681150
  Chicago, IL 60695-2150

- Checks paid by foundations, scholarship agencies, or parent employers to:
  Beloit College Student Billing
  700 College St., Box 33
  Beloit, WI 53511

- Checks mailed by UPS or Fed Ex:
  J.P. Morgan Chase Bank NA
  131 S. Dearborn, 6th Street
  Chicago, IL 60603
  Attn: Board of Trustees of Beloit College LXB 681150
Online payment options/monthly payment plans (TMS)

Beloit College strongly endorses the use of Tuition Management Systems (TMS), our third party payment option. The college contracts with TMS to offer an interest-free monthly payment plan to families who wish to spread out their college costs over time. This option is not a loan, but rather a contract you establish with TMS to pay a certain amount over the course of the current academic year. You can enroll at beloit.afford.com or by calling 800-722-4867.

TMS Semester Payment Plan Options ($40.00 enrollment fee per semester)

**Fall Semester**
- Beginning in June – 6 payments due on the 15th of the month
- Beginning in July – 5 payments due on the 15th of the month
- Beginning in August – 4 payments due on the 15th of the month
- Beginning in September – 3 payments due on the 15th of the month

**Spring Semester**
- Beginning in December – 5 payments due on the 15th of the month
- Beginning in January – 4 payments due on the 15th of the month
- Beginning in February – 3 payments due on the 15th of the month

**Pay-in-Full Options:**

Make a One-Time Payment – eCheck (Transfer from Checking or Savings Account) - No fee

Make a One-Time Payment – Credit Card (Visa, MasterCard, Discover, American Express) - 2.99% Convenience Fee or $1.00 minimum

**Wire transfer information**

Your bank may charge a fee for the transfer. Only the net amount received by Beloit College will be credited to your account.

JP Morgan Chase Bank
1 Chase Manhattan Plaza
New York, NY 10005-1402
ABA Routing Number: #021000021
Account name: Board of Trustees of Beloit College

Account number #885253658
For: Student name and ID number (found on your bill)
International transfers require a swift address: CHASUS33
Late payments

If your payment is late, you’ll be charged $175 unless you’ve made prior arrangements with the Accounting Office. Late payments may also result in not being able to register for classes or receive transcripts, as well as limited use of campus facilities.

If you have questions about your student account, please contact Accounting/Student Billing at 608-363-2207, 608-363-2239 or studentbilling@beloit.edu.

Tuition insurance program

Beloit College offers an optional tuition insurance program. The Tuition Refund Plan through GradGuard, provides coverage for tuition, fees, room, and board if you are required to withdraw from school due to a medical or mental health illness before the semester is complete. The program is designed to supplement Beloit College’s standard refund policy. More information is linked to the online checklist.

Paying for your books (beginning August 1)

After you have either paid your tuition or contracted a payment plan with TMS, you will be approved (by the Accounting Office) to charge required course materials to your student account at Turtle Creek Bookstore–Barnes & Noble, Beloit College’s official bookstore, located in downtown Beloit.

Financial aid

This spring, you should have received information, both by mail and in your application portal, about any financial aid you’ve been awarded. Additional communication about your financial aid will come to you via your Beloit College email (which is one more reason to check your email account regularly!).

Federal direct student loans

The Federal Direct Loan program allows eligible students to file a Free Application for Federal Student Aid (FAFSA) and borrow a fixed amount, determined by year in school, and how many years spent in college. The loan(s) may be subsidized or unsubsidized, depending on your eligibility. Loans are processed online (studentloans.gov) the summer prior to your arrival on campus.
Beloit College and Strong loans

The Financial Aid Office will evaluate a student’s demonstrated need during the financial aid process. A loan will be included in your financial aid package, if you’re eligible. If you wish to utilize the Beloit College Loan or Strong Loan, you must accept the loan and complete the master promissory notes and counseling process with our servicer, University Accounting Service (UAS) online at signmyloan.com; click on “Review and Sign Your Loan” for each loan. You will complete this process during the summer prior to the start of classes.

Federal direct parent loan (PLUS)

The PLUS Loan allows a credit-worthy parent to borrow up to the difference between a student’s total cost of education and any aid that has been offered. Similar to the direct student loans, the PLUS Loan will be processed the summer before fall semester begins.

Applying your earnings to your tuition balance

You can opt to have your work-study earnings automatically applied as a payment toward your tuition. We will help you set this up on move-in day when you complete your direct deposit form. If you do not apply your earnings to tuition, or if your student account does not have a balance due, your earnings will be deposited into your bank account each payday to help cover indirect costs like books or travel.

Pay periods

Beloit College processes student payroll twice each month. You will be paid on the 15th of each month for work done in the second half of the previous month and on the 30th/31st of each month for work done in the first half of that month.

Work study, campus employment, and finding jobs

Students whose financial aid packages include either work study or campus employment are given priority for initial job consideration. If your financial aid award includes work study or campus employment, you are encouraged to find a position within the first three weeks of class; during this time, campus supervisors are encouraged to hire students who have work as part of their aid. Available positions will be posted during the summer at beloit.edu/studentemployment/findjob/. Most positions pay Wisconsin minimum wage ($7.25/hour). More varied opportunities may exist after your first year.
It is your responsibility to seek and secure work on campus. Food service (Bon Appetit) hires a significant number of students and has the most (and most flexible) hours. The student employment website is the primary source of positions listings, though we encourage you to network with departments as soon as you arrive (or even prior to arrival).

If you have not been offered work study or campus employment as part of financial aid but want to work on campus, you may apply for positions starting September 11.

**Work eligibility**

To be eligible to work on campus, you must fill out an I-9 form, a W-4 form, and an earnings authorization form. Don’t worry about completing these forms before arriving, though; the Payroll Office will provide the forms and explain the details on move-in day. You will complete your paperwork in Pearsons Hall right after you get your college ID photo taken.

Once your paperwork is processed, you’ll be given an Employment Authorization Card and instructions for accessing our online time entry system. The employment card verifies that you can legally begin working on campus.

**Necessary documents for paperwork—bring these with you!**

The most common combinations of documents required to complete employment paperwork are listed below. You must bring the original documents: Copies don’t count. For a full list of accepted documents, see [uscis.gov/files/form/i-9.pdf](https://uscis.gov/files/form/i-9.pdf).

- **An unexpired U.S. passport or Permanent Resident Card**
  OR

- **A driver’s license or photo ID**
  AND a social security card or birth certificate

  Note: If you are under the age of 18, you must bring both your social security card and birth certificate.

- **A voided check or similar bank document** with your bank’s name, your name, the bank’s routing number, and your bank account number. These details will provide the information needed for electronic deposit of financial aid refunds and earnings from your campus job.
What if I don’t have work study and I’m not planning to work on campus?

While you may not have plans to work right away, it is very likely that you will work on campus, host a prospective student, participate in a summer research program, or receive funding for an off-campus experience during your time at Beloit College. Why wait? Take care of payroll paperwork on move-in day and you will not have to worry about it later. Plus, your parents can take your important ID documents home with them for safe keeping.

Taxes

Beloit College will withhold Wisconsin income tax from your wages unless you claim exemption from withholding as an Indiana, Kentucky, or Michigan resident. Illinois residents are subject to Illinois withholding. Your campus earnings are exempt from Social Security and Medicare withholding during the academic year.

Related to-do items:
(for forms and deadlines, see checklist)

Loan applications, loan processing, payment plans, tuition insurance plan, documents required for work eligibility.
CONTACT INFORMATION

Still have questions? Contact one of the campus offices below.

Academic Advising  608-363-2602
Accounting/Student Billing  608-363-2207
Accounting/Student Billing  608-363-2239
Admissions  608-363-2500
Alumni & Parent Relations  608-363-2656
Athletics/Sports Center  608-363-2296
Bookstore  608-363-2375
Counseling  608-363-2331
Dean of Students  608-363-2660
Financial Aid  608-363-2663
Food Service  608-363-2927
FYI/Initiatives Program  608-363-2661
Health Center  608-363-2331
Information Technology (IT)  608-363-2067
International Education  608-363-2269
Learning Enrichment & Disability Services  608-363-2572
Library  608-363-2230
Mail Center  608-363-2232
Payroll/Human Resources  608-363-2298
Registrar  608-363-2640
Residential Life  608-363-2350
Security and Safety  608-363-2355
Spiritual Life  608-363-2389
Student Engagement and Leadership/Orientation  608-363-2301
Student Excellence and Leadership  608-363-2049
Summer Programs  608-363-2373

Can’t find who you're looking for?
Contact Beloit College Information at 608-363-2000.

The mailing address for all faculty and staff is:

[Faculty/staff member/ department name]
Beloit College
700 College Street
Beloit, WI 53511-5595
# THE BECOMING A BELOITER CHECKLIST

Go to [www.beloit.edu/becomingabeloiter](http://www.beloit.edu/becomingabeloiter) to access all items here.

<table>
<thead>
<tr>
<th>Item</th>
<th>Date to expect</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beloit College Housing Agreement and Placement Questionnaire</td>
<td>with admit packet/ available online</td>
<td>now</td>
</tr>
<tr>
<td>FYI Class Registration</td>
<td>March</td>
<td>May 1</td>
</tr>
<tr>
<td>(first-year students only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Make the Terrarium your Homepage</td>
<td>now</td>
<td></td>
</tr>
<tr>
<td>Join the Beloit College Class of 2021 Group on Facebook!</td>
<td>now</td>
<td></td>
</tr>
<tr>
<td>Activate Beloit College Email Account</td>
<td>May</td>
<td>now</td>
</tr>
<tr>
<td>Username &amp; password enclosed here</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Transcripts (submit official copy)</td>
<td></td>
<td>August 1</td>
</tr>
<tr>
<td>High school (must include graduation date)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College transfer credit (if applicable)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AP/IB/GCE A-Level/other credit by exam (if applicable)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Forms</td>
<td>sent after date of deposit</td>
<td>July 15</td>
</tr>
<tr>
<td>Log in to the Portal</td>
<td>May</td>
<td></td>
</tr>
<tr>
<td>Click on “New Students” tab to complete the following:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Questionnaire for Advisor</td>
<td>May</td>
<td>July 15</td>
</tr>
<tr>
<td>Emergency Contact Information</td>
<td>May</td>
<td>July 15</td>
</tr>
<tr>
<td>FERPA Release Form</td>
<td>March-April</td>
<td>July 15</td>
</tr>
<tr>
<td>(Authorization to release/discard student’s financial aid, billing, and/or tax information)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parental Education Form</td>
<td>May</td>
<td>August 1</td>
</tr>
<tr>
<td>Flight Arrival Information</td>
<td>May</td>
<td>August 1</td>
</tr>
<tr>
<td>International Student Arrival Info</td>
<td>May</td>
<td>July 15</td>
</tr>
<tr>
<td>Parking Permit Request Form</td>
<td>May</td>
<td>July 1</td>
</tr>
<tr>
<td>(bringing a vehicle is not recommended)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>May</td>
<td>as soon as possible and no later than July 31</td>
</tr>
<tr>
<td>Health Insurance Waiver Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Or Health Insurance Selection Form (domestic students)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Those who do not provide proof of insurance will be billed for an insurance plan offered by the college</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bring and carry your health insurance card</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Plan is automatic/mandatory for international students)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**28**
<table>
<thead>
<tr>
<th>Item</th>
<th>Date to expect</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Publicity and Photo Opt Out Form</td>
<td>May</td>
<td>July 15</td>
</tr>
<tr>
<td><em>Communications &amp; Marketing Office</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sexual Assault Awareness Tutorial</td>
<td>early June</td>
<td>July 31</td>
</tr>
<tr>
<td>New Student Days T-Shirt Order Form (optional for students &amp; parents)</td>
<td>June 15</td>
<td>August 1</td>
</tr>
<tr>
<td>Athletics Medical Forms (NCAA athletes only)</td>
<td>May 26</td>
<td>July 15</td>
</tr>
<tr>
<td>PLUS Loan Application (if applicable)</td>
<td>May</td>
<td>July 30</td>
</tr>
<tr>
<td>Federal Direct Loan Processing-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Complete Loan Counseling and Master Promissory Note (if applicable)</td>
<td>mid-May</td>
<td>July 30</td>
</tr>
<tr>
<td>Beloit College and/or Strong Loans-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accept Loan, Complete Loan Counseling and Master Promissory Note</td>
<td>mid-May</td>
<td>July 30</td>
</tr>
<tr>
<td>Residence Hall Room Assignment</td>
<td>July 15</td>
<td>information only</td>
</tr>
<tr>
<td>Campus Mailbox Assignment</td>
<td>July 15</td>
<td>information only</td>
</tr>
<tr>
<td>Refrigerator/Microwave Rental</td>
<td>July 15</td>
<td>optional</td>
</tr>
<tr>
<td>Billing Statement</td>
<td>June 23</td>
<td></td>
</tr>
<tr>
<td>Payments Due</td>
<td></td>
<td>August 11</td>
</tr>
<tr>
<td>Payment Plan (optional):</td>
<td></td>
<td>August 11</td>
</tr>
<tr>
<td><em>Tuition Management Systems</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition Insurance Plan (optional)</td>
<td>May</td>
<td>August 28 (1st day of classes)</td>
</tr>
<tr>
<td>Bike Registration</td>
<td></td>
<td>on move-in day</td>
</tr>
<tr>
<td>Authorization for Payment on Account/Direct Deposit/Direct Payment</td>
<td></td>
<td>on move-in day</td>
</tr>
</tbody>
</table>

Bring the following to campus (original documents, not copies):
- **U.S. Citizens and Permanent Residents**
  - U.S. Passport or Permanent Resident Card (unexpired); or
  - Driver’s license or photo ID AND Social Security card or birth certificate Note: If you are under the age of 18, you must bring your Social Security card AND your birth certificate.
- **Non-U.S. Citizens**
  - Proof of identity and, if applicable, eligibility to work on campus
- **Students with Bank Accounts**
  - Bank routing and account numbers (a voided check has this information)
BECOMING A BELOITER
2017-18

www.beloit.edu/becomingabeloiter
700 College Street, Beloit, WI 53511