

Information Technology (IT)
Acceptance of Liability for Borrowed Equipment

By accepting this equipment and signing this form, I acknowledge that I am a current Beloit College faculty, staff, or student and that the equipment being borrowed will be used for a college-related purpose. The equipment is the property of the college and will be used only by me and will not be sold, rented, lent or given to any other person or group.

I accept responsibility to use reasonable care in the use of this equipment and accept liability for any actions that may be deemed inappropriate or damaging to the college. I shall accept all responsibility and liability for any damages caused to the equipment while it is in my possession regardless of how or by whom such damage should occur.

I agree that I will return the borrowed equipment returned to IT on the date specified and understand/acknowledge that failure to do so will result in late fees being assessed. In the event of loss or damage, I will be required to pay for the cost of repair or replacement of all or any part thereof. I will check my Beloit College email account periodically since notices about the borrowed equipment will be sent to that account.

I also agree to abide by [Copyright and Filesharing](#) laws and policies.

By signing this agreement, I agree that I understand and have read the [IT Equipment Lending Policy](#) and agree to the terms set forth.

:: BORROWER INFORMATION ::			
NAME <small>(Beloit College Faculty, Staff, or Students ONLY)</small>	PHONE	BOX	E-MAIL
AUTHORIZED SIGNATURE <small>(Signature required - indicates Acceptance of Liability for all equipment borrowed)</small>			Date