

# Center for Language Studies, Beloit College

## Recommendation Form

### Student Information

Name \_\_\_\_\_

Language Program: \_\_\_\_\_

Under the Family Educational Rights and Privacy Act of 1974, students have access to their education records, including letters of recommendation. However, students may waive their right to see letters of evaluation, in which case the letters will be held in confidence.

Please sign below if you wish to waive your right to examine this letter of recommendation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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### Recommendation Provider Information

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Department \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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### Academic Potential

Please assess the student's qualities to function effectively in an intensive language program. *(based on a scale of 1 to 5 with 5 being the highest ranking)*

|  |          | (lowest) |   |   |   | (highest) |
|--|----------|----------|---|---|---|-----------|
| Interpersonal Relations/Communication Skills | No basis | 1        | 2 | 3 | 4 | 5         |
| Cross-Cultural Understanding                 | No basis | 1        | 2 | 3 | 4 | 5         |
| Maturity                                     | No basis | 1        | 2 | 3 | 4 | 5         |
| Initiative                                   | No basis | 1        | 2 | 3 | 4 | 5         |
| Academic/Intellectual Potential              | No basis | 1        | 2 | 3 | 4 | 5         |
| Classroom Participation/Study Habits         | No basis | 1        | 2 | 3 | 4 | 5         |

Comments:

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**Language Ability (to be filled out if you are a foreign language instructor).**

1. What textbook(s) have you used with the applicant? \_\_\_\_\_  
\_\_\_\_\_

2. How many contact hours per week have you had with the applicant? \_\_\_\_\_

3. How does the applicant compare with other language students at the same level? *(based on a scale of 1 to 5, with 5 being the highest ranking)*

|                       | (lowest) |   |   |   | (highest) |
|-----------------------|----------|---|---|---|-----------|
| Written Comprehension | 1        | 2 | 3 | 4 | 5         |
| Oral Comprehension    | 1        | 2 | 3 | 4 | 5         |
| Speaking              | 1        | 2 | 3 | 4 | 5         |
| Writing               | 1        | 2 | 3 | 4 | 5         |

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4. Please comment on the applicant's language ability and performance in class.

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**Additional Comments/Letter of Recommendation**

